



JACKSONVILLE URBAN AREA
JUMPO
METROPOLITAN PLANNING ORGANIZATION

FY26 Unified Planning Work Program

DRAFT

March 13, 2025

**JACKSONVILLE URBAN AREA
METROPOLITAN PLANNING ORGANIZATION
UNIFIED PLANNING WORK PROGRAM**

FISCAL YEAR 2026

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Introduction

The Unified Planning Work Program (UPWP) outlines planning activities for the Jacksonville Urban Area Metropolitan Planning Organization (JUMPO) during each fiscal year using funds provided by local, county, state, and federal funds. The UPWP is adopted before the beginning of the fiscal year and serves as the program for coordinating Metropolitan Planning Organization (MPO) activities to develop an integrated program that addresses the current and future mobility needs of our region. Many tasks within the UPWP are ongoing and required by federal or state law. Some of these reoccurring tasks include conducting Transportation Advisory Committee (TAC) and Technical Coordinating Committee (TCC) meetings, maintaining a current Metropolitan Transportation Improvement Program (MTIP), long-range transportation planning, and implementing our Public Participation Plan (PPP). Other planning initiatives contained within the UPWP vary from year to year. For instance, the scope of special projects completed by the MPO to address specific areas of transportation concern (such as small area plans, modal plans, or corridor studies) annually. This document blends ongoing and year-to-year activities into a cohesive program that builds consensus among federal, state, and local stakeholders regarding MPO operations and budgetary needs.

Transportation Advisory Committee Members:

Mr. Robert Warden, Chairman, Jacksonville City Council
Mr. Paul Buchanan, Vice-Chairman, Onslow County Commission
Mr. Royce Bennett, Onslow County Commission
Ms. Cindy Edwards, Jacksonville City Council
Mr. Landon Zimmer, North Carolina Board of Transportation
Ms. Laura Olszewski, Town of North Topsail Beach Board of Aldermen
Ms. Kandy Koonce, Town of Richlands Board of Aldermen
Mr. Bill Justice, Town of Swansboro Commission
Mr. Phil Misciagno, Town of Holly Ridge Council

Technical Coordinating Committee Members:

Mr. Carter Metcalf, Chairman, Director of Planning and Development, Onslow County
Mr. Wally Hansen, Vice-Chairman, Public Services Director, City of Jacksonville
Mr. Ryan King, Director of Planning and Permitting, City of Jacksonville
Mr. Mitch Sprunger, OAJ Airport Director, Onslow County
Mr. Ben Warren, Assistant County Manager, Onslow County
Mr. Ronald Massey, Deputy City Manager, City of Jacksonville
Mr. Nathan Rhue, Community Development Director, Holly Ridge
Mr. Gregg Whitehead, Town Administrator, Richlands
Mr. Jonathan Barlow, Town Manager, Swansboro
Ms. Alice Derian, Town Manager, North Topsail Beach
Mr. Danny Ferucci, Executive Director, Onslow United Transit System
Mr. Mark Sutherland, Executive Director, Jacksonville-Onslow Economic Development
Mr. Trevor Carroll, Division 3 Engineer, NCDOT
Mr. Wongoo Lee, MPO Coordinator, NCDOT Transportation Planning Division

This UPWP has been developed in accordance with the Infrastructure Investment and Jobs Act (IIJA) and the requirements set forth in 23 U.S.C. § 134, which mandate a metropolitan planning process that is continuing, cooperative, and comprehensive for making transportation investment decisions in metropolitan areas. The IIJA encourages MPOs to consult with planning officials responsible for other types of planning activities that are influenced by transportation, including land development, environmental protection, economic development, and resiliency. JUMPO strives to maintain a cooperative relationship with all local planning partners by including them as members of our TCC. Recognizing that transportation issues affect various areas of concern, MPO staff strives to address these needs throughout the planning process.

The metropolitan planning process, as required under 23 U.S.C. § 134(h), must consider projects and strategies that:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
2. Increase the safety of the transportation system for motorized and nonmotorized users;
3. Increase the security of the transportation system for motorized and nonmotorized users;
4. Increase the accessibility and mobility of people and freight;
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns;
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
7. Promote efficient system management and operation; and
8. Emphasize the preservation of the existing transportation system;
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation; and
10. Enhance travel and tourism.

Each work element within the UPWP addresses at least one of these ten factors, with planning activities supporting the goals of JUMPO's 2050 Long-Range Transportation Plan (LRTP). Public participation is a crucial component of compliance with 23 U.S.C. § 134(i), which governs the metropolitan planning process. Resources and activities have been allocated within this UPWP to implement the JUMPO PPP. The JUMPO website shall be regularly maintained to broadcast information about MPO activities and to encourage community involvement in the planning process. Additionally, the MPO will proactively notify citizens of plans and activities through public notices, press releases, social media, virtual public involvement tools, and other commonly used media outlets and public presentations. All MPO plans and programs comply with Title VI of the Civil Rights Act of 1964, which states:

"No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance." JUMPO is committed to ensuring an inclusive and equitable transportation planning process that provides opportunities for all community members to participate.

Five-Year Planning Calendar

	FY 2026 <i>July 1, 2025 - June 30, 2026</i>	FY 2027 <i>July 1, 2026 - June 30, 2027</i>	FY 2028 <i>July 1, 2027 - June 30, 2028</i>	FY 2029 <i>July 1, 2028 - June 30, 2029</i>	FY 2030 <i>July 1, 2029 - June 30, 2030</i>
Planning Process Action					
UPWP	X	X	X	X	X
Certification of Planning Process	X	X	X	X	X
Products of the Planning Process					
MTP Review	X	X	X	X	X
MTP Update			Begin Update		Adopt Update
Special Studies / State & Regional Planning (as necessary)	Corridor/ Small Area Study	Corridor/ Small Area Study	Corridor/ Small Area Study	MTP Update	Corridor/ Small Area Study
Metropolitan Transportation Improvement Program (MTIP)					
Project Prioritization	X	X	X	X	X
Draft MTIP		X		X	
Adopt MTIP	X		X		

Budget Summary

Revenue

Funding JUMPO is a collaborative effort among federal, state, and local transportation stakeholders. The Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) provide 80% of MPO operating funds, the North Carolina Department of Transportation (NCDOT) Public Transportation Division (PTD) typically provide 2%, and local MPO member agencies (City of Jacksonville and Onslow County) provide 18%.

FHWA funds (Section 104 PL) are administered by the NCDOT Transportation Planning Division (TPD) and require a 20% local match. Section 104 PL funding levels are based on IIJA Act authorization. The North Carolina Section 104 PL funding apportionment is distributed to MPOs by the TPD through a population-based formula. The IIJA also adds a set aside for Increasing Safe and Accessible Transportation Options, which requires MPOs to use at least 2.5% of its PL funds on specific planning activities to improve safe and accessible options for multiple travel modes for people of all ages and abilities. The 2.5% set aside is provided by a separate allocation of PL funds (federal program code Y410).

Fiscal Year 2026 Section 104 PL revenue summary:

FHWA (80%) Metropolitan Planning	\$234,300
<u>Local (20%)</u>	<u>\$ 58,575</u>
Total	\$292,875

Fiscal Year 2026 Safe & Acc Transp Options (Y410) set aside:

FHWA (100%) Metropolitan Planning	\$ 3,600
<u>Local (0%)</u>	<u>\$ 0</u>
Total	\$ 3,600

Metropolitan Planning Program funds from the FTA (commonly known as Section 5303) are intended to assist in urbanized areas for planning and technical studies in support of public transportation services. The North Carolina Section 5303 funding apportionment is distributed to MPOs by the NCDOT PTD through a formula based on transit operating statistics. Section 5303 funds require a 10% local match, provided by the City of Jacksonville, and a 10% state match, provided by PTD. Section 5303 funding levels are also based on IIJA Act authorization. Revenues for this work program reflect the Fiscal Year 2026 authorization from PTD.

Fiscal Year 2026 Section 5303 revenue summary:

FTA (80%)	\$ 53,637
NCDOT - PTD (10%)	\$ 6,705
<u>Local (10%)</u>	<u>\$ 6,705</u>
Total	\$ 67,047

Urbanized Area Formula Program funds from the FTA (commonly known as Section 5307) are designed to offer operating assistance to urbanized areas for public transportation services. For supporting transit planning initiatives, Section 5307 funds require a 10% local match from the City of Jacksonville and a 10% state match from PTD. Additionally, Section 5307 funding levels are based on IIJA Act authorization. Revenues for this work program reflect FTA's Federal Fiscal Year 2026 authorization.

Fiscal Year 2026 Section 5307 revenue summary:

FTA (80%)	\$70,400
NCDOT - PTD (10%)	\$8,800
<u>Local (10%)</u>	<u>\$8,800</u>
Total	\$88,000

A composite summary of Jacksonville Urban Area MPO revenues for the Fiscal Year 2026 work program is provided below:

Revenue Source	Total Amount	Percent of Total
Section 104 PL (federal)	\$234,300	52%
Section 104 PL Set Aside (federal)	\$3,600	1%
Section 5303 (federal)	\$53,637	12%
Section 5307 (federal)	\$70,400	16%
NCDOT	\$15,505	3%
Local	\$74,080	16%
Total	\$451,522	100%

Expenditures

Fiscal Year 2026 work program expenditures are expected to match our projected revenues. The FY 2026 Unified Planning Work Program Table provides a detailed summary of our anticipated expenditures, including the Section 104 PL work task narrative, Section 5303 work task narrative, Section 5307 work task narrative, and DBE contracting opportunities table.

**Jacksonville Urban Area Metropolitan Planning Organization
FY 2026 Unified Planning Work Program: Funding Sources Table**

TASK CODE	TASK DESCRIPTION	SECTION 104 PL			Safe & Acc Transp Options PL104 set aside (Program Code Y410)	SECTION 5303			SECTION 5307			TASK FUNDING SUMMARY				EXPENDITURES SUMMARY			
		Local 20%	FHWA 80%	TOTAL 100%		Federal 100%	Local 10%	NCDOT 10%	FTA 80%	Transit			LOCAL	STATE	FEDERAL	TOTAL	MPO Staff	Direct Expenses	Consultant Outside Contract
										Local 10%	NCDOT 10%	FTA 80%							
II-A	Data & Planning Support																		
II-A-1	Networks & Support Systems	\$1,500	\$6,000	\$7,500								\$1,500	\$0	\$6,000	\$7,500	\$7,500			
II-A-2	Travelers and Behavior	\$500	\$2,000	\$2,500								\$500	\$0	\$2,000	\$2,500	\$2,500			
II-A-3	Transportation Modeling	\$1,250	\$5,000	\$6,250								\$1,250	\$0	\$5,000	\$6,250	\$6,250			
II-B	Planning Process																		
II-B-1	Targeted Planning	\$2,000	\$8,000	\$10,000								\$2,000	\$0	\$8,000	\$10,000	\$0	\$10,000	⁴	
II-B-2	Regional Planning	\$0	\$0	\$0								\$15,505	\$15,505	\$124,037	\$155,047	\$155,047			
	Safe & Acc Transp Options	\$0	\$0	\$0	\$3,600							\$0	\$0	\$3,600	\$3,600	\$3,600			
II-B-3	Special Studies	\$5,000	\$20,000	\$25,000								\$5,000	\$0	\$20,000	\$25,000	\$0	\$25,000	⁵	
	Municipal and Small Area Plans	\$5,600	\$22,400	\$28,000								\$5,600	\$0	\$22,400	\$28,000	\$0	\$28,000	³	
III-A	Unified Planning Work Program																		
III-A-1	Unified Planning Work Program	\$1,250	\$5,000	\$6,250								\$1,250	\$0	\$5,000	\$6,250	\$6,250			
III-A-2	Metrics & Performance Measures	\$1,250	\$5,000	\$6,250								\$1,250	\$0	\$5,000	\$6,250	\$6,250			
III-B	Transportation Improvement Program																		
III-B-1	Prioritization	\$1,000	\$4,000	\$5,000								\$1,000	\$0	\$4,000	\$5,000	\$5,000			
III-B-2	Metropolitan TIP	\$1,500	\$6,000	\$7,500								\$1,500	\$0	\$6,000	\$7,500	\$7,500			
III-B-3	Merger & Project Development	\$1,500	\$6,000	\$7,500								\$1,500	\$0	\$6,000	\$7,500	\$7,500			
III-C	Civil Rights Compliance & Other Regulatory Requirements																		
III-C-1	Title VI	\$125	\$500	\$625								\$125	\$0	\$500	\$625	\$625			
III-C-2	Environmental Justice	\$125	\$500	\$625								\$125	\$0	\$500	\$625	\$625			
III-C-3	Minority Business Enterprise	\$250	\$1,000	\$1,250								\$250	\$0	\$1,000	\$1,250	\$1,250			
III-C-4	Planning for the Elderly & Disabled	\$125	\$500	\$625								\$125	\$0	\$500	\$625	\$625			
III-C-5	Safety/Drug Control Planning	\$250	\$1,000	\$1,250								\$250	\$0	\$1,000	\$1,250	\$1,250			
III-C-6	Public Participation	\$1,750	\$7,000	\$8,750								\$1,750	\$0	\$7,000	\$8,750	\$8,250	\$500	¹	
III-C-7	Private Sector Participation	\$250	\$1,000	\$1,250								\$250	\$0	\$1,000	\$1,250	\$1,250			
III-D	Statewide & Extra-regional Planning																		
III-D-1	Statewide & Extra-regional Planning	\$3,500	\$14,000	\$17,500								\$3,500	\$0	\$14,000	\$17,500	\$14,500	\$3,000	²	
III-E	Management, Operations, & Program Support Administration																		
	Management, Operations, & Program Support Administration	\$29,850	\$119,400	\$149,250								\$29,850	\$0	\$119,400	\$149,250	\$147,328	\$1,922	⁶	
TOTALS		\$58,575	\$234,300	\$292,875	\$3,600	\$6,705	\$6,705	\$53,637	\$8,800	\$8,800	\$70,400	\$74,080	\$15,505	\$361,937	\$451,522	\$383,100	\$5,422	\$63,000	
		Local	Federal	Total	Federal	Local	State	Federal	Local	State	Federal	Local	State	Federal	Grand Total				
				PL 104	Safe & Acc Transp Options PL104 set aside (Program Code Y410)			Transit Planning - 5303			Transit Planning - 5307			Totals					

¹ Advertising and Printing

² Travel and Training

\$500

\$3,000

³ Municipal Community Plans

⁴ Targeted Planning

⁵ Special Study

Total

\$ 28,000

\$ 10,000

\$ 25,000

\$ 63,000

Supplies

Phones

Memberships/Subscriptions/Publications

Fuel/Vehicle

⁶ Total

\$1,200

\$100

\$422

\$200

\$1,922

Section 104 PL Work Task Narrative

(Work to be performed by Jacksonville Urban Area MPO staff except where noted.)

II-A Data and Planning Support

II-A-1 Networks and Support Systems

- Traffic Volume Counts
 - MPO staff will collect traffic count data regularly. NCDOT traffic counts will be used to supplement the counts collected by staff.
- Vehicle Miles of Travel (VMT)
 - Vehicle miles of travel are tabulated annually by NCDOT. MPO staff will evaluate data.
- Street System Changes
 - MPO staff will assist with updating the City of Jacksonville’s street system database as needed to reflect existing and new street infrastructure.
- Traffic Crashes
 - MPO staff will collect, summarize, and evaluate traffic crash data for planning projects and inquiries from the general public.
- Transit System Data
 - MPO staff will collect and report on data throughout the year to meet the reporting requirements for Jacksonville Transit.
 - MPO staff will work to identify barriers to and opportunities for the deployment of fueling and charging infrastructure.
 - MPO staff will evaluate opportunities to reduce greenhouse gas emissions by reducing single-occupancy vehicle trips and increasing access to public transportation.
- Air Travel
 - Data will be collected and analyzed throughout the year on the impact of local air travel on the transportation system.
- Central Area Parking Inventory
 - Inventories of both on and off-street parking will be maintained.
- Bicycle and Pedestrian Facilities Inventory
 - MPO staff will work with city and town planners and engineers to maintain the bicycle and pedestrian facility inventory.
- Collection of Network Data
 - MPO staff will monitor roadway improvements and work with NCDOT staff to update our travel demand model regularly.
 - MPO staff will encourage data sharing throughout the transportation planning process for all modes of transportation and participate in data sharing principles and management.
 - MPO staff will consider planning and environmental linkages as an integrated approach to transportation decision-making that considers environmental, community, and economic goals early in the planning process and uses the information, analysis, and products developed to inform the environmental review process.
- Capacity Deficiency Analysis
 - MPO staff will identify capacity deficiencies using the travel demand model and field observations for potential long-range transportation improvements.

II-A-2 Travelers and Behavior

- Dwelling Unit, Population, & Employment Changes
 - MPO staff will review development plans and continuously compare the plans against socioeconomic forecasts used by our regional Travel Demand Model.
- Collection of Base Year Data
 - MPO staff will maintain a geodatabase with all relevant population, housing and employment information.
- Travel Surveys
 - MPO Staff will utilize the O&D hardware system in place of origin/destination travel surveys. These will be available to evaluate the MPO area and small-area studies.
- Vehicle Occupancy Rates (Counts)
 - MPO Staff will review when available.
- Travel Time Studies
 - MPO Staff will assist with travel time studies as deemed necessary. Adding the O&D hardware system will allow this to be much more flexible and timelier.

II-A-3 Transportation Modeling

- Travel Model Updates
 - MPO staff will work with the NCDOT to update our regional Travel Demand Model for use in the MTP.
- Forecast of Data to Horizon Year
 - MPO Staff will review data to ensure accuracy.
- Forecast of Future Year Travel Patterns
 - MPO staff will work with the NCDOT to test alternative roadway network improvements for system benefit.
- Financial Planning
 - MPO staff will work with the NCDOT to develop realistic transportation revenue and cost estimates for various transportation planning initiatives.

II-B Planning Process

II-B-1 Targeted Planning

- Hazard Mitigation and Disaster Planning
 - MPO Staff will work with other agencies to ensure the resiliency of future projects.
 - MPO Staff will continue to identify transportation system vulnerabilities due to climate change and to help plan for potential solutions (TRAC Initiative).
- Congestion Management Strategies
 - MPO staff will develop strategies for managing congestion by increasing transportation system capacity or reducing demand.
- Freight Movement/Mobility Planning
 - MPO staff will identify freight movement deficiencies and work with the TAC to identify priorities and improvements for effectively accommodating demand.

II-B-2 Regional Planning

- Community Goals and Objectives
 - MPO staff will monitor public input and strengthen meaningful involvement by integrating Virtual Public Involvement (VPI) tools while seeking to advance racial equity and support for underserved and disadvantaged communities.
- Highway Element of the Comprehensive Transportation Plan (CTP)/ Metropolitan Transportation Plan (MTP)
 - MPO staff will identify highway deficiencies and work with the TAC to identify priorities and improvements for effectively accommodating demand.
- Transit Element of the CTP/MTP
 - MPO staff will identify public transportation deficiencies and work with the Jacksonville City Council and TAC to identify solutions for improving the system's ability to meet demand.
- Bicycle and Pedestrian Elements of the CTP/MTP
 - MPO staff will identify bicycle and pedestrian facility deficiencies and work with the TAC to identify priorities and improvements for effectively accommodating demand.
- Airport/Air Travel Element of the CTP/MTP
 - MPO staff will identify airport and air service deficiencies and work with Ellis Airport Staff and the TAC to identify priorities and improvements for effectively accommodating demand.
- Collector Street Element of the CTP/MTP
 - MPO staff will identify collector street deficiencies and work with the TAC to identify priorities and improvements for effectively accommodating demand.
- Rail, Waterway, or Other Mode of the CTP/MTP
 - MPO Staff will coordinate with other agencies on the potential for rail freight within the area.
- Complete Streets Element of the CTP/MTP
 - MPO staff will prioritize safety improvements and speed management on arterials essential to creating complete travel networks.
- Metropolitan Transportation Plan Update
 - MPO staff, in conjunction with a consultant, will update the Metropolitan Transportation Plan to reflect performance measures, adopted goals, and strategies that will be used to reach those goals

- PL Set-Aside Funds - Safe and Accessible Transportation Options (Code Y410)
 - MPO Staff will plan activities to increase safe and accessible options for multiple travel modes for people of all ages and abilities, which may include:
 - Adoption of Complete Streets standards or policies.
 - Development of a Complete Streets prioritization plan that identifies a specific list of Complete Streets projects to improve the safety, mobility, or accessibility of a street.
 - Development of transportation plans:
 - To create a network of active transportation facilities, including sidewalks, bikeways, or pedestrian and bicycle trails, to connect neighborhoods with destinations such as workplaces, schools, residences, businesses, recreation areas, healthcare and child care services, or other community activity centers.

- To integrate active transportation facilities with public transportation services or improve access to public transportation.
- To create multi-use active transportation infrastructure facilities (including bikeways or pedestrian and bicycle trails) that make connections within or between communities.
- To increase public transportation ridership; and
- To improve the safety of bicyclists and pedestrians.
- Regional and megaregional planning to address travel demand and capacity constraints through alternatives to new highway capacity, including intercity passenger rail and
- Development of transportation plans and policies that support transit-oriented development.

II-B-3 Special Studies

- Special Studies
 - Municipal Community and Small Area Plans
 - Professional consulting firms will be hired to assist JUMPO with completing community plans for the municipalities that joined the MPO through the boundary expansion process.

III-A Unified Planning Work Program

III- A-1 Unified Planning Work Program

Development of Unified Planning Work Program and Five-Year Plan

- MPO staff will continuously evaluate the Fiscal Year 2026 UPWP and submit changes as necessary to NCDOT.
- Staff will monitor all tasks identified in the plan and submit timely invoices to NCDOT.
- Staff will develop the FY 2026 UPWP.

III-A-2 Metrics and Performance Measures

- Metrics and Performance Measures
 - MPO Staff will work with NCDOT and FHWA to ensure performance measures and targets are established, and reporting is accomplished.
 - Established performance targets that address the standards to use in tracking progress toward attaining critical outcomes for the region will be completed.
 - Evaluation of the progress through selecting specific projects will be ongoing.
 - Crashes will be monitored within highway project areas to determine whether performance management targets are met.

III-B Transportation Improvement Program

III-B-1 Prioritization

- MPO staff will maintain the prioritization list of STIP projects across all modes and work to update and improve local prioritization process for SPOT projects.

III-B-2 Metropolitan TIP (TIP)

- MPO staff will maintain the FY2024-2033 MTIP/STIP and work cooperatively with NCDOT for any changes that may be needed, and amend the MTIP accordingly. Staff will review and provide comments on the draft FY2026-2035 STIP and then adopt a corresponding MPO MTIP.

III-B-3 Merger and Project Development

- Merger Process
 - MPO staff will participate as needed in the merger process during project development and permitting of TIP projects.
- Project Review
 - MPO staff will review all projects under development and assist to design teams, especially with all public outreach efforts.
- Feasibility Studies
 - MPO staff will participate in any feasibility studies identified for the MPA.

III-C Civil Rights Compliance and Other Regulatory Requirements

III-C-1 Title VI

- MPO staff will ensure compliance with the requirements of Title VI in urban area policies and practices.

III-C-2 Environmental Justice

- MPO staff will ensure that transportation plans and projects comply with Environmental Justice policies.

III-C-3 Minority Business Enterprise

- MPO staff will encourage the participation of minority-owned business enterprises in contractual and supply opportunities.

III-C-4 Planning for the Elderly and Disabled

- MPO staff will ensure the unique needs of the elderly and disabled are addressed in all transportation planning projects. Staff will also identify areas with potential concentrations of the elderly and disabled for further analysis and inclusion in planning projects.

III-C-5 Safety/Drug Control Planning

- MPO staff will ensure that transportation plans and projects comply with Environmental Justice policies.

III-C-6 Public Participation

- MPO staff will update the adopted PPP as required by federal statutes and based on local needs. Staff will also conduct public participation activities in accordance with the Plan as needed for ongoing projects and transportation activities.

III-C-7 Private Sector Participation

- MPO staff will encourage private sector participation in planning and project activities throughout the year.

III-D Statewide and Extra-Regional Planning

- Statewide and Regional Planning
 - MPO staff will continue coordinating urban area activities with federal, statewide, and regional initiatives. Staff will continue to participate in activities of adjacent MPOs and RPOs. MPO staff will also coordinate with local governments in the region as well as other identified transportation stakeholders, such as the Department of Defense and the Federal Land Management Agency, when necessary. Staff will participate in related workshops, conferences, and meetings as needed and/or required.

III-E Management, Operations, and Program Support Administration

- Board Support
 - MPO staff will perform administrative and operational tasks to support the organization. Staff will also periodically review and update administrative agreements and procedures. MPO staff will perform daily operations to disseminate planning information to the TAC/TCC members, the public, and/or other agencies.
- Subcommittee Support
 - MPO Staff will support any subcommittees designated by the TAC or TCC.
- Workgroup Support
 - MPO Staff will support any workgroups designated by the TAC or TCC.
- Members Services
 - MPO Staff will provide support as needed.
- Administration
 - MPO Staff will conduct administrative tasks as necessary, including TAC and TCC board committees, public engagement activities, and meeting state and federal contracting, reporting, and planning requirements.
- Americans with Disabilities Act (ADA) Feasibility and Connectivity
 - MPO Staff will ensure ADA feasibility and connectivity during the planning of projects in all modes.

Section 5303 Work Task Narrative

MPO	Jacksonville
FTA Code	44.24.00 Short Range Transportation Planning
Task Code	II-B-2 Regional Planning
Title of Planning Task	Transit System Data
Task Objective	Jacksonville Urban Area MPO staff will support the operations of Jacksonville Transit by completing regional planning activities. This effort will include updates to short- and long-range plans as needed, mapping, data collection, web page management, public outreach, and other planning-related activities.
Tangible Product Expected	Jacksonville Transit's web page includes route schedules, outreach materials, maps, socioeconomic data, long—and short-range plan updates, and more.
Expected Completion Date of Products	June 30, 2026
Previous Work	2050 Jacksonville Urban Area MPO Long-Range Transportation Plan
Previous FTA Funds	\$60,080
Relationship	
Responsible Agency	Jacksonville Urban Area MPO
Section 104 PL, Local 20%	-
Section 104 PL, FHWA 80%	-
Section 5303 Local 10%	\$6,705
Section 5303 NCDOT 10%	\$6,705
Section 5303 FTA 80%	\$53,637

Section 5307 Work Task Narrative

MPO	Jacksonville
FTA Code	44.24.00 Short Range Transportation Planning
Task Code	II-B-2 Regional Planning
Title of Planning Task	Transit System Data
Task Objective	Jacksonville Urban Area MPO staff will support Jacksonville Transit's operations by completing local and regional planning activities. This work will include data collection, public outreach, and other planning-related activities.
Tangible Product Expected	Updated route schedules, outreach materials, maps, socioeconomic data, long- and short-range plan updates, etc.
Expected Completion Date of Products	June 30, 2026
Previous Work	
Previous FTA Funds	\$88,000
Relationship	This is an effort of the City of Jacksonville
Responsible Agency	City of Jacksonville
Section 104 PL, Local 20%	-
Section 104 PL, FHWA 80%	-
Section 5303 Local 10%	-
Section 5303 NCDOT 10%	-
Section 5303 FTA 80%	-
Section 5307 Transit - Local 10%	\$8,800
Section 5307 Transit - NCDOT 10%	\$8,800
Section 5307 Transit - FTA 80%	\$70,400

DBE Contracting Opportunities

Jacksonville Urban Area MPO
 Anthony Prinz, Assistant City Manager
 (910) 938-4060

Prospectus Task Code	Prospectus Description	Name of Contracting Agency	Type of Contracting Opportunity (consultant, etc.)	Federal Funds to be Contracted	Total Funds to be Contracted
II-B-1	Targeted Planning	City of Jacksonville	Consultant – Targeted Planning	\$8,000	\$10,000
II-B-2	Regional Planning	City of Jacksonville	Consultant – Bike/Ped element of MTP Update	\$3,600	\$3,600
II-B-3	Special Studies	City of Jacksonville	Consultant – Special Studies	\$42,400	\$53,000



RESOLUTION APPROVING THE FY 2026 UNIFIED PLANNING WORK PROGRAM FOR THE JACKSONVILLE URBAN AREA METROPOLITAN PLANNING ORGANIZATION

A motion was made by _____ and seconded by _____ for the adoption of the following resolution, and upon being put to a vote, was duly adopted.

WHEREAS, a comprehensive, coordinated and continuing transportation planning work program must be carried out cooperatively in order to ensure that funds for transportation projects are effectively allocated to the Jacksonville urban area; and

WHEREAS, the Jacksonville Urban Area Metropolitan Planning Organization has been designated as the recipient of Federal Transit Administration Metropolitan Planning Program funds; and

WHEREAS, members of the Jacksonville Urban Area Metropolitan Planning Organization Transportation Advisory Committee agree that the Unified Planning Work Program will effectively advance transportation planning for Fiscal Year 2026.

NOW, THEREFORE, be it resolved that the Transportation Advisory Committee hereby approves the Fiscal Year 2026 Unified Planning Work Program for the Jacksonville urban area.

I, Robert Warden, Chairman of the Jacksonville Urban Area Metropolitan Planning Organization Transportation Advisory Committee, do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the Jacksonville Urban Area Metropolitan Planning Organization, duly held on this, the 13th day of March 2025.

Robert Warden, Chairman

Stephanie Kutz, TAC Secretary