



Jacksonville Urban Area
Metropolitan Planning Organization

MEMORANDUM

TO: Transportation Advisory Committee Members

FROM: Anthony Prinz, Transportation Services Administrator

DATE: January 9, 2014

RE: **TAC Meeting – January 16, 2014**

A Transportation Advisory Committee meeting will be held at **3:00 P.M.** on **Thursday, January 16th**, in the **Johnson Boulevard Conference Room** of Jacksonville City Hall (815 New Bridge Street). The purpose of this meeting is to consider regional transportation priorities, public participation and other transportation-related items.

An agenda for this meeting is attached. Please let me know if you have additional items for discussion.

Those unable to attend the meeting in-person are encouraged to participate via conference call (910) 938-6543.



AGENDA
TRANSPORTATION ADVISORY COMMITTEE

January 16, 2014 – 3:00 P.M.

Johnson Boulevard Conference Room, Jacksonville City Hall

- | | | |
|------|---------------------------|------------------|
| I. | Call to Order | Chairman Lazzara |
| II. | Welcome and Introductions | Chairman Lazzara |
| III. | Public Comment | Chairman Lazzara |

Action Items

Consent

- | | | |
|-----|---|--|
| IV. | August 29, 2013 and October 17, 2013 Meeting Minutes (Attachment 1) | |
| | <i>Recommended action: Approval of meeting minutes</i> | |
| V. | Draft Public Participation Plan Amendment (Attachment 2) | |
| | <i>TCC recommended action: Approval of the plan as drafted</i> | |

Non-Consent

- | | | |
|-----|----------------------|------------------|
| VI. | Election of Officers | Chairman Lazzara |
|-----|----------------------|------------------|

Discussion Items

- | | | |
|-------|--|---------------|
| VII. | Draft P3.0 Local Prioritization Model | Anthony Prinz |
| VIII. | Draft P3.0 Transportation Project List | Anthony Prinz |

Reports/Comments

- | | | |
|-------|--|------------------|
| IX. | Report from MPO Administrator | Anthony Prinz |
| X. | Report from NCDOT Division 3 | Patrick Riddle |
| XI. | Report from NCDOT Transportation Planning Branch | Saeed Mohamed |
| XII. | Report from FHWA Field Officer | Bill Marley |
| XIII. | Questions, Closing Comments | Chairman Lazzara |



Attachment: 1
Transportation Advisory Committee
Action Required

To: Transportation Advisory Committee
From: Anthony Prinz, Transportation Services Administrator
Subject: Draft Minutes from August 29, 2013 and October 17, 2013 TAC meetings

1/16/2014

Recommended Action: Approval of the minutes as drafted or with corrections

Attachments: Draft August 29, 2013 TAC meeting minutes
Draft October 17, 2013 TAC meeting minutes

TRANSPORTATION ADVISORY COMMITTEE
August 29, 2013, 3:00 p.m.

MINUTES

Present: Mr. Michael Lazzara, Mr. Bob Warden, Mr. Lionell Midgett

Absent: Mr. Michael Lee, Mr. Jack Bright

Others Mr. Ron Massey, Mr. Patrick Riddle, Lt. Sean Magill, Mr. Saeed Mohamed, Mr.

Present: Robert Vause, Mr. Bob Williams, Mr. Tim McCurry, Ms. Peggy Holland, Mr. Anthony Prinz and Ms. Debbie Jefferson

I. [Call to Order](#)

Mr. Michael Lazzara called the Jacksonville Area MPO Transportation Advisory Committee Meeting to order at 3:00 pm on Thursday, August 29, 2013, in the Johnson Boulevard Conference Room of Jacksonville City Hall.

II. [Welcome and Introductions](#)

Mr. Lazzara welcomed everyone to the meeting.

III. [Adoption of Agenda and Consent Items](#)

Mr. Lazzara asked for a motion to adopt the Agenda and Consent Items.

CONSENT ITEMS

V. [Draft Meeting Minutes](#)

VI. [Draft FY 2012-2015 MTIP Financial Plan](#)

Mr. Lionell Midgett moved to adopt the Agenda and Consent Items. Mr. Bob Warden seconded the motion.

The motion to adopt the Agenda and Consent Items was unanimously approved by the Committee Members present.

IV. [Public Comment](#)

No public comment was made.

VII. [Draft FY 2012-2020 MTIP Amendment](#)

Mr. Anthony Prinz gave a brief overview of the Draft FY 2012-2020 MTIP Amendment as follows:

- U5508 - NC 24 & NC 53 Culvert - delayed for one year to FY14.
- EB-4705 - Lejeune Blvd Greenway - fully funded as of FY 14
- R-2514B – potentially will be in fully funded status in FY15

Mr. Bob Warden moved to approve the Draft FY 2012-2020 MTIP Amendment. Mr. Lionell Midgett seconded the motion.

The motion to approve the Draft FY 2012-2020 MTIP Amendment was unanimously approved by the Committee Members present.

Mr. Lazzara spoke to the committee about the greenway going through the Vietnam Memorial. Mr. Lazzara asked for the committee to present a letter of support to Representative Jones.

There was a discussion among the committee members about the concern raised that the greenway would not be respectful of the Memorial services. The committee discussed what the letter needs to detail and about what this committee has done to support this project. Mr. Lazzara asked Mr. Prinz to send a draft of the letter to the TAC.

VIII. [U-4007 C & D Discussion](#)

Mr. Prinz spoke about the proposed U-4007 C & D Improvements to US 17. The "C" project is scheduled in the current MTIP for right-of-way in FY20. The "D" project is listed as future year.

Mr. Prinz discussed the Corridor protection map from 2007 and went over the concerns. These included citizen complaints concerning the property disclosure requirement and the desire to kill the project. There was initially a low level of evaluation and public involvement for the current proposals. Consideration of constructability, practicality and cost must be taken into account.

Mr. Prinz went over the following questions with the committee:

- Is there an appropriate balance between traffic congestion and community impact?
- Is it reasonable to impose upon property owners?
- What will traffic be like after A & B are complete? In 30 years?
- Is this the right thing to do for the community?
- Should we focus the "big dollars" on other key needs?
- Are there more reasonable/cost effective "interim" strategies?

Mr. Prinz spoke about the current network, future network, the current intersection, the future intersection and the McDaniel connector. He then led a discussion of the pros and cons.

Pros:

- Builds upon what we already have
- Minimal impact on adjacent properties
- Lower costs = more competitive for funding
- More reasonable next step
- Better system, not just bigger intersection

Con:

- Does not solve the congestion problem

Mr. Prinz also spoke about the long term goals for US17 and Gum Branch Rd.

Mr. Prinz requested the TAC adopt a resolution rescinding the corridor protection map, supporting U-4007 C & D remaining on the TIP and requesting NCDOT support to evaluate other alternatives. It was also noted that it may be necessary to work with City Planning to evaluate need for additional setbacks. Staff will complete the NC 53 study in FY14 and undertake a future US 17 study in FY16 with a focus on moving the US 17 bypass forward.

Mr. Bob Warden moved to adopt the Resolution. Mr. Lionell Midgett seconded the motion.

The motion to adopt the Resolution was unanimously approved by the Committee Members present.

IX. [NC 241 Extension](#)

Mr. Prinz informed the TAC that the TCC recommended the TAC request NCDOT to extend NC 241 designation on Gum Branch Rd/Bell Fork Rd into Jacksonville. The benefits would be enhanced opportunity for capital investment, more funding available for maintenance and support for NC 11/241 improvements.

Mr. Lionell Midgett moved to approve the NC 241 designation extension. Mr. Bob Warden seconded the motion.

The motion to approve the NC 241 designation extension was unanimously approved by the Committee Members present.

X. [Report from MPO Administrator](#)

Mr. Prinz stated the additional State Ethics requirements are no longer required. Mr. Warden asked about the SEI. Mr. Prinz stated it still will be required but only every two years.

Ms. Peggy Holland talked about the NC 53 Corridor Study and the stakeholder interviews. Ms.

Holland stated the survey and the poll are on the website. Ms. Holland also mentioned the next meeting will be in October. The discussion will be about land use and other transportation items.

XI. [NCDOT Division 3 Project Update](#)

Mr. Patrick Riddle stated the Four Corners project in Sneads Ferry is complete.

Mr. Warden asked about the Jacksonville High School crossing. Mr. Prinz stated the municipal agreement is ready for the Council Agenda. This is a coordinated effort. NCDOT District office will be doing some resurfacing and pavement marking improvements, Division 3 will be doing the pedestrian crossing signals and the City will be responsible for the lighted pedestrian signs at that location.

XII. [Report from NCDOT Transportation Planning Branch](#)

Mr. Saeed Mohamed stated they are working on the Model and will be meeting on the 23rd of September. He stated they are close to hiring someone to take over the RPO position so he will have more time to work on other tasks.

XIII. [Report from FHWA North Carolina Division Office](#)

Mr. Bill Marley was not available.

XIV. [Questions, Closing Comments](#)

Mr. Robert Vause spoke about the resurfacing that will be taking place around the Base main gate. Some bridge replacement projects are coming up, one on Rhodestown Rd. with closures of about nine months, White Oak River Road, and one on NC 50 by the base property.

Mr. Lionell Midgett moved to adjourn the TAC meeting. Mr. Bob Warden seconded the motion.

The motion to adjourn the TAC meeting was unanimously approved by the Board Members present.

**TRANSPORTATION ADVISORY COMMITTEE
REGULAR MEETING AGENDA
October 17, 2013, 3:00 p.m.**

**JOHNSON BOULEVARD CONFERENCE ROOM
JACKSONVILLE CITY HALL**

Present: Mr. Michael Lazzara, Mr. Bob Warden, Mr. Michael Lee and Mr. Lionel Midgett.

Others Present: Mr. Anthony Prinz, Mr. Sean Magill, Ms. Debbie Jefferson, Ms. Peggy Holland, Ms. Stephanie Kutz, Mr. Robert Vause, Mr. Bob Williams, Ms. Carol Long, Mr. Ron Massey, Mr. Saeed Mohamed, Mr. Tim McCurry, and Mr. Bill Marley (telephone).

I. Call to Order

Mr. Michael Lazzara called the Jacksonville Area MPO Transportation Advisory Committee Meeting to order at 3:04 pm on Thursday, October 17, 2013, in the Johnson Boulevard Conference Room of Jacksonville City Hall.

II. Welcome and Introductions

Mr. Lazzara welcomed everyone to the meeting.

III. Public Comment

No Public Comment was made.

CONSENT ITEMS

IV. August 29, 2013 Meeting Minutes

The August 29, 2013 Meeting Minutes could not be approved due to insufficient Committee Members present to vote that were at the previous meeting. (Mr. Michael Lee was not present at the August 29, 2013 meeting.) The recommended action was to defer approval until the next TAC Meeting.

Mr. Bob Warden moved to table the August 29, 2013 Meeting Minutes until the next scheduled TAC meeting. Mr. Michael Lee seconded the motion.

The motion to table the August 29, 2013 Meeting Minutes until the next scheduled TAC meeting was unanimously approved by the Committee Members present.

V. Draft Public Participation Plan Amendment

Mr. Bob Warden moved to approve the Draft Public Participation Plan Amendment. Mr. Michael Lee seconded the motion.

The motion to approve the Draft Public Participation Plan Amendment was unanimously approved by the Committee Members present.

VI. Resolution of Support - NC 210/Betty Dixon Road Signal

Mr. Michael Lee moved to approve the Resolution of Support - NC 210/Betty Dixon Road Signal. Mr. Bob Warden seconded the motion.

The motion to approve the Resolution of Support - NC 210/Betty Dixon Road Signal was unanimously approved by the Committee Members present.

DISCUSSION ITEMS

VII. Retirement of Deputy Secretary Jim Trogdon

Mr. Anthony Prinz gave a summary of Deputy Secretary Jim Trogdon's career. Mr. Prinz asked if the Committee should present a letter of support to Deputy Secretary Trogdon. The committee discussed and stated the Committee will definitely do something.

VIII. JLTOC Meeting Review

Mr. Prinz spoke about the JLTOC (Joint Legislative Transportation Oversight Committee) Meeting Review. Mr. Prinz stated two months ago a recommendation from the Board of Transportation was passed along to the JLTOC. At that meeting the members addressed some key issues.

- Custom Prioritization - Region A & B -
- Accessibility/Connectivity - Key part of the STI moving forward. This is to make sure rural areas are connected to urban areas using the appropriate level of transportation systems. The NCDOT recommendation was to defer to the next meeting.
- Normalization - How much money spent on highways versus other modes of transportation.
- Local Input Points - Our agency will work with the NCDOT Division Engineer on prioritization of the local project list.

IX SPOT 3.0 Prioritization Process

Mr. Prinz spoke about the SPOT 3.0 Prioritization Process. Mr. Prinz passed out a work program for identification of projects. He discussed the reorganization of the TCC Project Selection Subcommittee and the addition of the new organizations. The Committee approved the subcommittee membership and discussed the process for project identification and selection.

X. Report from MPO Administrator

Mr. Prinz gave his report on the NC 53 Corridor Study. There have been two Steering Committee meetings, the last covering land use in the corridor. Mr. Prinz stated that after the media coverage on the first meeting there were more members in attendance for the second one. The committee discussed the potential corridor median projects.

The Sneads Ferry Community Plan is under contract and a Steering Committee is being formed. Our responsibility with this project is to help facilitate the plan with the County Staff doing the day to day management.

We have requests for proposals out to update our Long Range Transportation Plan (LRTP). It will need to be adopted by April 2015.

The new Meeting Calendar was handed out. Send us any comments or questions.

Mr. Prinz announced the Beirut Memorial Ceremony will be held October 23rd. Please attend if you have an opportunity. Mr. Lazzara said he was asked if the trees being removed from the current Memorial Grove will be offered to the surviving family members of the fallen. Mr. Massey stated it would be impossible to relocate the trees and the existing trees will only be removed when necessary.

Mr. Prinz introduced the new MPO Planning Technician, Ms. Stephanie Kutz to the committee.

XI. Report from NCDOT Division 3

Mr. Lazzara informed the committee that Attachment 4 included in the packet has the updated information. Mr. Robert Vause informed the committee that U-4007B, Jacksonville Parkway is estimated to open by the end of the year. Also Mr. Vause updated the committee on the upcoming bridge closure.

XII Report from NCDOT Transportation Planning Branch .

Mr. Saeed Mohamed gave his report stating the model is on schedule and they have hired someone to take the Down East RPO position.

XIII. Report from FHWA Field Officer

Mr. Bill Marley gave his report stating MAP-21 is still in force.

XIV. Questions, Closing Comments

Mr. Warden moved to adjourn the TAC Meeting. Mr. Lionell Midgett seconded the motion. The TAC Meeting was adjourned at 4:10pm.



Attachment: 2 Transportation Advisory Committee Action Required

To: Transportation Advisory Committee
From: Anthony Prinz, Transportation Services Administrator
Subject: Draft UPWP Amendment

1/16/2014

Each year the Jacksonville MPO adopts a Unified Planning Work Program (UPWP) that outlines activities to be carried out by staff and its member agencies during the fiscal year. Funding for the program is provided by the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), the North Carolina Department of Transportation (NCDOT) as well as the City of Jacksonville and Onslow County. The current FY 2013-2014 work program was adopted by the Transportation Advisory Committee in April 2013 and approved by NCDOT in June 2013.

An amendment to the work program is needed to rollover encumbered FY 2013 grant funds for projects that continued from FY 13 into FY 14 (NC 24 Corridor Study, NC 53 Corridor Study and Sneads Ferry Community Plan). While recommended adjustments to the work program increase the total budgeted amount for FY 2014, no additional local match is necessary as the budget increase results from a rollover of prior year grant funds, for which the local match has already been provided.

This is expected to be the final amendment needed for FY 2013-2014.

Recommended budget adjustments (see the Funding Sources Table [page 6]):

Adjustment to total program budget:

Adopted FY 2014 work program budget	\$334,427
Recommended FY 2014 program budget	\$479,427
<i>Recommended budget adjustment</i>	<i>\$145,000 (shown in green on the table)</i>

FY 13 encumbrance roll-over:

NC 24 Corridor Study	\$5,000
NC 53 Corridor Study	\$60,000
Sneads Ferry Corridor Study	\$80,000
<i>Recommended budget adjustment</i>	<i>\$145,000 (shown in red on the table)</i>

TCC Recommended Action: Approval of the draft UPWP Amendment as drafted

Attachments: Draft UPWP Amendment

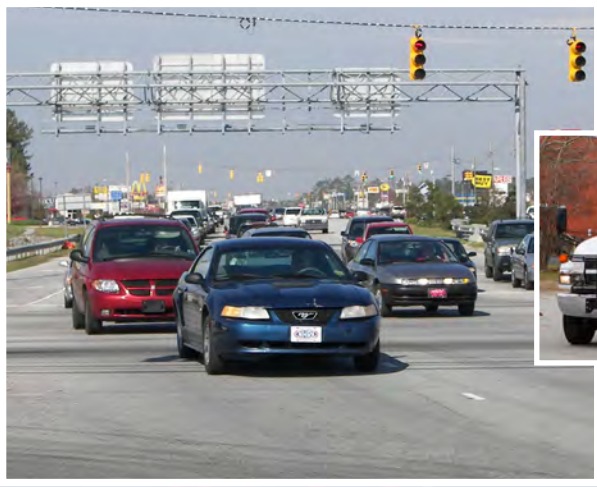
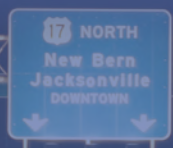


Jacksonville

Urban Area Metropolitan Planning Organization

Unified Planning Work Program FY 2013 - 2014 Amendment 1 (Draft)

Prepared by the Jacksonville Urban Area
Metropolitan Planning Organization
www.jumpo-nc.org



Lead Planning Agency
City of Jacksonville, North Carolina

**JACKSONVILLE URBAN AREA
METROPOLITAN PLANNING ORGANIZATION
UNIFIED PLANNING WORK PROGRAM**

DRAFT FISCAL YEAR 2013-2014 AMENDMENT 1

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INTRODUCTION

The Unified Planning Work Program (UPWP) is a document that outlines planning activities for the Jacksonville MPO during each fiscal year using funds provided by federal and state transportation agencies as well as local MPO contributions from the City of Jacksonville and Onslow County. UPWPs are adopted prior to the beginning of each fiscal year and serve as the program for coordinating MPO activities with the goal of developing an integrated program that addresses current and future mobility needs of our region. Many tasks contained within the UPWP are required by federal or state law and are ongoing from year-to-year. Some of these reoccurring tasks include conducting Transportation Advisory Committee (TAC) and Technical Coordinating Committee (TCC) meetings, maintaining a current Metropolitan Transportation Improvement Program, long-range transportation planning and implementing our Public Participation Plan just to name a few. Other planning initiatives contained within the UPWP vary from year-to-year. For instance, the scope of special projects completed by the MPO to address specific areas of transportation concern (such as small area plans, modal plans or corridor studies) change on an annual basis. This document blends ongoing and year-to-year activities into a cohesive program that builds consensus among federal, state and local stakeholders regarding MPO operations and budgetary needs.

Fiscal Year 2013-2014 TAC Members:

Mr. Michael Lazzara, Chairman, Jacksonville City Council
Mr. Lionell Midgett, Vice-Chairman, Onslow County Commission
Mr. Jack Bright, Onslow County Commission
Mr. Michael Lee, North Carolina Board of Transportation
Mr. Robert Warden, Jacksonville City Council

Fiscal Year 2013-2014 TCC Members:

Mr. Reginald Goodson, Chairman, Development Services Director, City of Jacksonville
Mr. Ben Warren, Vice-Chairman, Planning and Development Director, Onslow County
Ms. Karen Fussell, Division 3 Engineer, North Carolina Department of Transportation
Mr. Wally Hansen, Interim Public Services Director, City of Jacksonville
Ms. Carol Hurst Long, Executive Director, Onslow United Transit System
Mr. Ronald Massey, Deputy City Manager, City of Jacksonville
Ms. Sheila Pierce, Executive Director, Jacksonville-Onslow Economic Development
Mr. Saeed Mohamed, Jacksonville MPO Coordinator, North Carolina Department of Transportation - Transportation Planning Branch

This UPWP has been developed in accordance with the Moving Ahead for Progress in the 21st Century Act or MAP-21, which requires a planning process that is continuing, cooperative, and comprehensive for making transportation investment decisions in metropolitan areas. MAP-21 also encourages MPOs to consult with planning officials responsible for other types of planning activities affected by transportation, including areas pertaining to land development, environmental protection, economic development, etc. The Jacksonville MPO strives to maintain a cooperative relationship with all of our local planning partners by

including them as members of our TCC. Understanding that transportation issues impact all of these areas of concern, MPO staff works to balance these needs throughout our planning process.

MAP-21 requires the metropolitan planning process to provide for consideration of projects and strategies that will:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
2. Increase the safety of the transportation system for motorized and nonmotorized users;
3. Increase the security of the transportation system for motorized and nonmotorized users;
4. Increase the accessibility and mobility of people and for freight;
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns;
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
7. Promote efficient system management and operation; and
8. Emphasize the preservation of the existing transportation system.

Each work element within the UPWP satisfies at least one of these eight factors. Further, planning activities associated with each work element emanate from and support the goals of the Jacksonville Metropolitan Planning Organization's 2035 Long Range Transportation Plan, which was adopted by the TAC in June of 2010.

Citizen involvement is a vital component of MAP-21 compliance. As such, resources and activities have been included in this UPWP to implement the Jacksonville MPO Public Participation Plan during Fiscal Year 2013-2014. As a component of our Public Participation Plan, the Jacksonville MPO website will be maintained on a regular basis to broadcast information on MPO activities and to encourage community involvement in the MPO process. Quarterly newsletters will also be distributed electronically and in printed format featuring a variety of updates on current transportation issues. Finally, the MPO will proactively notify citizens of plans and activities on a regular basis through public notices, press releases and other commonly used media outlets and public presentations.

All MPO plans and programs comply with the public participation provisions of Title VI which states: "[n]o person in the United States shall, on grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance."

FIVE YEAR PLANNING CALENDAR

	FY 2013-14 <i>July 1, 2013 - June 30, 2014</i>	FY 2014-15 <i>July 1, 2014 - June 30, 2015</i>	FY 2015-16 <i>July 1, 2015 - June 30, 2016</i>	FY 2016-17 <i>July 1, 2016 - June 30, 2017</i>	FY 2017-18 <i>July 1, 2017 - June 30, 2018</i>
Planning Process Action					
UPWP	Yes	Yes	Yes	Yes	Yes
Certification of Planning Process	Yes	Yes	Yes	Yes	Yes
Products of the Planning Process					
Review of LRTP	Yes	-	Yes	Yes	Yes
LRTP Analysis	Yes	Yes	-	-	-
Major Update	Start 2040 LRTP	Adopt 2040 LRTP	-	-	-
Special Studies / State & Regional Planning	See Page 11	LRTP Update	Northwest Corridor Study	US 17 Business Corridor Study	To be determined
Metropolitan Transportation Improvement Program (MTIP)					
Regional Priorities Development	Yes	As Needed	Yes	As Needed	Yes
Draft MTIP	Yes	-	Yes	-	Yes
Adopt MTIP	-	Yes	-	Yes	-
State Transportation Improvement Program (STIP)					
Draft STIP	Yes	-	Yes	-	Yes
Adopt STIP	-	Yes	-	Yes	-

BUDGET SUMMARY

Revenue

Funding the Jacksonville MPO is a collaborative effort among federal, state and local transportation stakeholders. The Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) provide 80% of MPO operating funds, 1% is provided by the North Carolina Department of Transportation (NCDOT) and 19% is provided by local MPO member agencies (City of Jacksonville and Onslow County).

FHWA funds (commonly known as Section 104 (f) PL) are administered by the NCDOT Transportation Planning Branch (TPB) and require a 20% local match. The North Carolina Section 104 (f) PL funding apportionment is distributed to MPOs by the TPB through a population-based formula. Section 104 (f) PL funding levels are based on MAP-21 authorization.

Fiscal Year 2013-2014 Section 104 (f) PL revenue summary:

FHWA (80%)	\$ 239,219
<u>Local (20%)</u>	<u>\$ 59,805</u>
Total	\$ 299,024

Fiscal Year 2012-2013 unliquidated obligations and associated revenues were rolled over to Fiscal Year 2013-2014 for the completion of the following projects:

<i>NC 24 Corridor Study</i>	<i>\$5,000</i>
<i>NC 53 Corridor Study</i>	<i>\$60,000</i>
<i>Sneads Ferry Community Plan</i>	<i>\$80,000</i>
<i>Total</i>	<i>\$145,000</i>

Adjusted Fiscal Year 2013-2014 Section 104 (f) PL revenue summary:

<i>FHWA (80%)</i>	<i>\$ 355,219</i>
<i><u>Local (20%)</u></i>	<i><u>\$ 88,805</u></i>
<i>Total</i>	<i>\$ 444,024</i>

Metropolitan Planning Program funds from the FTA (commonly known as Section 5303) are intended to provide assistance to urbanized areas for planning and technical studies in support of public transportation services. The North Carolina Section 5303 funding apportionment is distributed to MPOs by the NCDOT Public Transportation Division (PTD) through a formula based on transit operating statistics. Section 5303 funds require a 10% local match, which is provided by the City of Jacksonville, and a 10% state match, which is provided by PTD. Section 5303 funding levels are also based on MAP-21 authorization. Revenues for this work program reflect the Fiscal Year 2013-2014 authorization from PTD.

Fiscal Year 2013-2014 Section 5303 revenue summary:

FTA (80%)	\$ 28,323
NCDOT - PTD (10%)	\$ 3,540
<u>Local (10%)</u>	<u>\$ 3,540</u>
Total	\$ 35,403

A composite summary of Jacksonville MPO revenues for Fiscal Year 2013-2014 work program is provided below:

Revenue Source	Total Amount	Percent of Total
Section 104 (f) PL	\$ 239,219	72%
Section 5303	\$28,323	8%
NCDOT	\$3,540	1%
Local	\$63,345	19%
Total	\$334,427	100%

Expenditures

Fiscal Year 2013-2014 work program expenditures are expected to match our projected revenues. A detailed summary of our anticipated expenditures is provided by the FY 2013-2014 Unified Planning Work Program Table, Section 104 (f) PL work task narrative, Section 5303 work task narrative and DBE contracting opportunities table.

**Jacksonville Urban Area Metropolitan Planning Organization
DRAFT FY 2013-2014 Planning Work Program: Funding Sources Table Amendment 1**

MPO: JACKSONVILLE

TASK CODE	TASK DESCRIPTION	SPR		SEC. 104 (f) PL		SECTION 5303			SECTION 5307			ADDITIONAL FUNDS			TASK FUNDING SUMMARY				EXPENDITURES SUMMARY			
		Highway		Local 20%	FHWA 80%	Local 10%	NCDOT 10%	FTA 80%	Transit			NCDOT			LOCAL	STATE	FEDERAL	TOTAL	MPO Staff	Direct Expenses	Consultant Outside Contract	
		NCDOT 20%	FHWA 80%						Local 10%	NCDOT 10%	FTA 80%	Local 100%	TE 100%	DO 100%								
II-A	Surveillance of Change																					
II-A-1	Traffic Volume Counts			250	1,000									250	0	1,000	1,250	1,250				
II-A-2	Vehicle Miles of Travel			-	-									0	0	0	0	-				
II-A-3	Street System Changes			250	1,000									250	0	1,000	1,250	1,250				
II-A-4	Traffic Accidents			625	2,500									625	0	2,500	3,125	3,125				
II-A-5	Transit System Data			500	2,000									500	0	2,000	2,500	2,500				
II-A-6	Dwelling Unit, Pop. & Emp. Change			1,338	5,350									1,338	0	5,350	6,688	6,688				
II-A-7	Air Travel			-	-									0	0	0	0	-				
II-A-8	Vehicle Occupancy Rates			-	-									0	0	0	0	-				
II-A-9	Travel Time Studies			-	-									0	0	0	0	-				
II-A-10	Mapping			1,000	4,000									1,000	0	4,000	5,000	3,000	2,000	1		
II-A-11	Central Area Parking Inventory			-	-									0	0	0	0	-				
II-A-12	Bike & Ped. Facilities Inventory			200	800									200	0	800	1,000	1,000				
II-B	Long Range Transportation Plan																					
II-B-1	Collection of Base Year Data			250	1,000									250	0	1,000	1,250	1,250				
II-B-2	Collection of Network Data			250	1,000									250	0	1,000	1,250	1,250				
II-B-3	Travel Model Updates			250	1,000									250	0	1,000	1,250	1,250				
II-B-4	Travel Surveys			250	1,000									250	0	1,000	1,250	1,250				
II-B-5	Forecast of Data to Horizon year			250	1,000									250	0	1,000	1,250	1,250				
II-B-6	Community Goals & Objectives			250	1,000									250	0	1,000	1,250	1,250				
II-B-7	Forecast of Future Travel Patterns			250	1,000									250	0	1,000	1,250	1,250				
II-B-8	Capacity Deficiency Analysis			1,000	4,000									1,000	0	4,000	5,000	5,000				
II-B-9	Highway Element of the LRTP			375	1,500									375	0	1,500	1,875	1,875				
II-B-10	Transit Element of the LRTP			250	1,000									250	0	1,000	1,250	1,250				
II-B-11	Bicycle & Ped. Element of the LRTP			1,250	5,000									1,250	0	5,000	6,250	4,250	2,000	6		
II-B-12	Airport/Air Travel Element of LRTP			125	500									125	0	500	625	625				
II-B-13	Collector Street Element of LRTP			375	1,500									375	0	1,500	1,875	1,875				
II-B-14	Rail, Water or other mode of LRTP			-	-									0	0	0	0	-				
II-B-15	Freight Movement/Mobility Planning			250	1,000									250	0	1,000	1,250	1,250				
II-B-16	Financial Planning			500	2,000									500	0	2,000	2,500	2,500				
II-B-17	Congestion Management Strategies			250	1,000									250	0	1,000	1,250	1,250				
II-B-18	Air Qual. Planning/Conformity Analysis			-	-									0	0	0	0	-				
III-A	Planning Work Program			1,150	4,600									1,150	0	4,600	5,750	5,750				
III-B	Transportation Improvement Program			1,000	4,000									1,000	0	4,000	5,000	5,000				
III-C	Civil Rights Cmp./Otr .Reg. Reqs.																					
III-C-1	Title VI			250	1,000									250	0	1,000	1,250	1,250				
III-C-2	Environmental Justice			250	1,000									250	0	1,000	1,250	1,250				
III-C-3	Minority Business Enterprise			250	1,000									250	0	1,000	1,250	1,250				
III-C-4	Planning for the Elderly & Disabled			250	1,000									250	0	1,000	1,250	1,250				
III-C-5	Safety/Drug Control Planning			250	1,000									250	0	1,000	1,250	1,250				
III-C-6	Public Involvement			2,250	9,000									2,250	0	9,000	11,250	450	8,800	2	2,000	3
III-C-7	Private Sector Participation			250	1,000									250	0	1,000	1,250	1,250				
III-D	Incidental Png./Project Dev.																					
III-D-1	Transportation Alternatives Png.			1,000	4,000									1,000	0	4,000	5,000	5,000				
III-D-2	Enviro. Analysis & Pre-TIP Png.			1,000	4,000									1,000	0	4,000	5,000	5,000				
III-D-3	Special Studies			57,742	230,969	3,540	3,540	28,323						61,282	3,540	259,292	324,114	53,711			270,403	5
III-D-4	Regional or Statewide Planning			2,875	11,500									2,875	0	11,500	14,375	8,350	6,025	4		
III-E	Management & Operations			10,000	40,000									10,000	0	40,000	50,000	39,855	10,145	7		
TOTALS				88,805	355,219	3,540	3,540	28,323						92,345	3,540	383,542	479,427	178,054	28,970		272,403	

- 1 JUMPO street inventory \$2,000
- 2 Advertising and Printing \$8,800
- 3 JUMPO webpage management fee (\$1,000), newsletter (\$1,000) \$2,000
- 4 Travel and Training \$6,025

- 5 On-Call Engineering Services \$20,000
- Long-Range Transportation Plan \$70,000
- Coordinated Human Services Transit Plan Update \$35,403
- NC 24 Corridor Study \$5,000
- NC 53 Corridor Study \$60,000
- Snead Ferry Community Plan \$80,000
- Total \$270,403**

- 7 Supplies \$2,000
- Cellular phones \$2,250
- Membership Dues \$1,615
- Publications \$500
- Air Card \$480
- Fuel \$800
- Planning Tech Equipment \$2,500
- Total \$10,145**

- 6 Map Printing \$2,000

SECTION 104 (F) PL WORK TASK NARRATIVE

(Work to be performed by Jacksonville MPO staff except where noted.)

II-A Surveillance of Change

II-A-1 Traffic Volume Counts - MPO staff will collect traffic count data on a regular basis to support our planning efforts. NCDOT traffic counts are often used to supplement the counts collected by staff. Traffic counts from current and previous years will be used to identify trends in travel patterns and to project future conditions.

II-A-3 Street System Changes – MPO staff will assist with updating the City of Jacksonville’s street system database as needed to reflect existing and new street infrastructure.

II-A-4 Traffic Accidents – MPO staff will collect, summarize and evaluate traffic crash data for planning projects as well as inquiries from the general public.

II-A-5 Transit System Data – Continuous updates to transit system databases are needed to meet the reporting requirements of our transit system. MPO staff will collect and report on this data throughout the year.

II-A-6 Dwelling Unit, Population, & Employment Changes – MPO staff will review development plans and continuously compare such against socioeconomic forecasts used by our regional Travel Demand Model. Socioeconomic data will be updated periodically to reflect current trends in anticipation of our next LRTP update.

II-A-7 Air Travel – MPO staff will provide assistance to the Ellis Airport as needed to coordinate long-range air planning.

II-A-10 Mapping – MPO staff will maintain Geographic Information System (GIS) files in a current state and produce maps to support transportation plans, programs and projects. Staff will also use GIS to support our local street system survey efforts and to evaluate/track changes in socioeconomic conditions. The Jacksonville-Onslow Area Bicycle Map will be updated, printed and distributed.

II-A-12 Bicycle and Pedestrian Facilities Inventory – MPO staff is in the process of working with city planners and engineers to update our bicycle and pedestrian facility inventory for the purpose of developing a ten-year plan for improving sidewalk and greenway connectivity.

II-B Long-Range Transportation Plan

II-B-1 Collection of Base Year Data – MPO staff will monitor regionally significant land use changes for inclusion in base year socioeconomic projections for the Jacksonville Travel Demand Model.

II-B-2 Collection of Network Data – MPO staff will monitor roadway improvements and work with NCDOT staff to update our travel demand model on a regular basis.

II-B-3 Travel Model Updates – MPO staff will work with the NCDOT to update our regional Travel Demand Model as necessary.

II-B-4 Travel Surveys – MPO staff will conduct multimodal travel surveys as needed.

II-B-5 Forecast of Data to Horizon Year – MPO staff will monitor regionally significant land use changes and modify future year socioeconomic projections accordingly.

II-B-6 Community Goals and Objectives – MPO staff will monitor public input as it pertains to goals and objectives set forth in the Long Range Transportation Plan.

II-B-7 Forecast of Future Year Travel Patterns – MPO staff will work with the NCDOT to test alternative roadway network improvements for system benefit.

II-B-8 Capacity Deficiency Analysis – MPO staff will identify areas of deficient capacity through use of travel demand model and field observations for further analysis as potential long range transportation improvement projects.

II-B-9 Highway Element of Long Range Transportation Plan (LRTP) – MPO staff will identify highway deficiencies and work with the TAC to identify priorities and improvements for effectively accommodating demand.

II-B-10 Transit Element of Long Range Transportation Plan – MPO staff will identify public transportation deficiencies and work with the Jacksonville City Council and TAC to identify solutions for improving system’s ability to meet demand.

II-B-11 Bicycle and Pedestrian Element of the Long Range Transportation Plan – MPO staff will identify bicycle deficiencies and work with the TAC to identify priorities and improvements for effectively accommodating demand.

II-B-12 Airport/Air Travel Element of the Long Range Transportation Plan - MPO staff will identify airport and air service deficiencies and work with Ellis Airport Staff and the TAC to identify priorities and improvements for effectively accommodating demand.

II-B-13 Collector Street Element of Long Range Transportation Plan - MPO staff will identify collector street deficiencies and work with the TAC to identify priorities and improvements for effectively accommodating demand.

II-B-15 Freight Movement/Mobility Planning - MPO staff will identify freight movement deficiencies and work with the TAC to identify priorities and improvements for effectively accommodating demand.

II-B-16 Financial Planning - MPO staff will work with the NCDOT to develop realistic transportation revenue and cost estimates for various transportation planning initiatives/LRTP.

II-B17 Congestion Management Strategies – MPO staff will develop strategies for managing congestion by increasing transportation system capacity or reducing demand.

III-A Planning Work Program

III-A Planning Work Program – MPO staff will continuously evaluate the Fiscal Year 2013-2014 UPWP and develop the Fiscal Year 2014-2015 UPWP.

III-B Transportation Improvement Program

III-B Transportation Improvement Program – MPO staff will maintain the 2012-2020 MTIP and coordinate with the NCDOT to develop the 2014-2022 MTIP/STIP.

III-C Civil Rights Compliance / Other Regulations Compliance

III-C-1 Title VI – MPO staff will ensure compliance with the requirements of Title VI in urban area policies and practices.

III-C-2 Environmental Justice – MPO staff will ensure that transportation plans and projects comply with Environmental Justice policies.

III-C-3 Minority Business Enterprise - MPO staff will encourage participation of minority-owned business enterprises in contractual and supply opportunities.

III-C-4 Planning for the Elderly and Disabled - MPO staff will ensure the special needs of the elderly and disabled are addressed in all transportation planning projects. Staff will also identify areas with potential concentrations of elderly and disabled for further analysis and inclusion in planning projects.

III-C-5 Safety/Drug Control Planning - MPO staff will ensure that transportation plans and projects comply with Environmental Justice policies.

III-C-6 Public Participation – MPO staff will update the adopted Public Participation Plan as required by federal statutes and based upon local need. Staff will also conduct public participation activities in accordance with the Plan as needed for ongoing projects.

III-C-7 Private Sector Participation – MPO staff will encourage private sector participation in planning and project activities throughout the year.

III-D Incidental Planning / Project Development

III-D-1 Transportation Alternatives – MPO staff will manage the administrative elements required to move forward with system enhancement projects.

III-D-2 Environmental Analysis and Pre-TIP Planning – MPO staff will review the scope of recommended projects and their associated environmental impacts for developing the upcoming Transportation Improvement Program and updating the LRTP.

III-D-3 Special Studies – With the assistance of private consulting firms, MPO staff will conduct special studies to address current transportation system challenges. Two specific program elements are included in this task:

- On-call Engineering Services (\$20,000): Professional consulting firms will be hired to conduct engineering-level operational studies that cannot be carried out by MPO staff or through other in-house resources.
- Long Range Transportation Plan (\$70,000): Professional consulting firms will be hired to begin work on the 2040 long range plan. Completion and adoption of the plan will not be accomplished until Fiscal Year 2014-2015.
- Coordinated Human Services Transit Plan Update (\$35,403): A professional consulting firm will be retained to assist Jacksonville Transit, Onslow United Transit System and MPO staff with updating the plan.
- NC 24 Corridor Study (\$5,000): Approximately \$5,000 in consultant support is needed to finalize the study by producing the final report. Study is expected to be complete by September 2013. Study was carried over from the Fiscal Year 2011-2012 and Fiscal Year 2012-2013 work programs.
- NC 53 Corridor Study (\$60,000): Approximately \$60,000 in encumbered funds was rolled over from Fiscal Year 2012-2013 to complete the corridor study of NC 53 between US 17 and NC 24. The study was initially encumbered in Fiscal Year 2011-2012. Anticipated completion date of the study is April 2014.
- Sneads Ferry Community Plan (\$80,000): A professional consulting firm has been retained to conduct preliminary planning and functional design activities. The Plan will identify major connectivity, congestion and access management issues to address increased traffic congestion and safety concerns due to rapid growth in the region. Ultimately, the plan will provide a more detailed concept for improving NC 172 and NC 210 based on the recommendations of FS-1003C.

III-D-4 Statewide and Regional Planning – MPO staff will continue to coordinate urban area activities with federal, statewide and regional initiatives. Staff will continue to participate in activities of adjacent MPOs and RPOs. We will also coordinate with local governments in the region as well as other identified transportation stakeholders. Staff will participate in related workshops, conferences and meetings, as needed and/or required.

III-E Management and Operations

III-E Management and Operations – MPO staff will conduct required administrative and operational tasks to support our organization. Staff will also periodically review and update administrative agreements and procedures. MPO staff will perform daily operations to disseminate planning information to the TAC/TCC committee members, the public and/or other agencies.

SECTION 5303 WORK TASK NARRATIVE

MPO *Jacksonville*
FTA Code *44.24.00 Short Range Transportation Planning*
Task Code *III-D-3 Special Studies*
Title of Planning Task *Coordinated Human Services Transit Plan Update*
Task Objective *Hire a professional consulting firm to assist Jacksonville Transit, Onslow United Transit System and Jacksonville MPO with updating an existing plan.*
Tangible Product Expected *Updated five-year Coordinated Human Services Transit Plan approved by NCDOT as to content and form*
Expected Completion Date of Products *June 30, 2014*
Previous Work *2009 Coordinated Human Services Transit Plan*
Previous FTA Funds *\$0*
Relationship *This is an effort of the City of Jacksonville*
Responsible Agency *Jacksonville Transit, Onslow United Transit System and Jacksonville MPO*
Section 104 (f) PL, Local 20% *-*
Section 104 (f) PL, FHWA 80% *-*
Section 5303 Local 10% *\$3,540*
Section 5303 NCDOT 10% *\$3,540*
Section 5303 FTA 80% *\$28,323*

DBE CONTRACTING OPPORTUNITIES

Jacksonville Urban Area MPO

Anthony Prinz

(910) 938-5292

Prospectus Task Code	Prospectus Description	Name of Agency Contracting Out	Type of Contracting Opportunity (consultant, etc.)	Federal Funds to be Contracted Out	Total Funds to be Contracted Out
II-A-10	Mapping	City of Jacksonville	Consultant – Jacksonville-Onslow Area Bicycle Map	\$1,600	\$2,000
III-C-6	Public Involvement	City of Jacksonville	Consultant – JUMPO Newsletter	\$800	\$1,000
III-C-6	Public Involvement	City of Jacksonville	Consultant – Public participation support	\$4,000	\$5,000
III-D-3	Special Studies	City of Jacksonville	Consultant – On-call engineering services	\$16,000	\$20,000
III-D-3	Special Studies	City of Jacksonville	Consultant – Long Range Transportation Plan	\$56,000	\$70,000
III-D-3	Transit System Data	City of Jacksonville	Consultant – Coordinated Human Services Transit Plan Update	\$25,323	\$35,403



Jacksonville Urban Area
Metropolitan Planning Organization

RESOLUTION APPROVING AN AMENDED FY 2013-2014 UNIFIED PLANNING WORK PROGRAM FOR THE JACKSONVILLE URBAN AREA

A motion was made by TAC Member _____ and seconded by TAC Member _____ for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, a comprehensive, coordinated and continuing transportation planning work program must be carried out cooperatively in order to ensure that funds for transportation projects are effectively allocated to the Jacksonville urban area.

WHEREAS, the Jacksonville Urban Area Metropolitan Planning Organization has been designated as the recipient of Federal Transit Administration Metropolitan Planning Program funds.

Whereas, members of the Jacksonville Urban Area Metropolitan Planning Organization Transportation Advisory Committee agree that the Unified Planning Work Program will effectively advance transportation planning for Fiscal Year 2013-2014.

NOW, THEREFORE, be it resolved that the Transportation Advisory Committee hereby endorses the amended Fiscal Year 2013-2014 Unified Planning Work Program for the Jacksonville urban area.

I, Michael Lazzara, Chairman of the Jacksonville Urban Area Metropolitan Planning Organization Transportation Advisory Committee, do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the Jacksonville Urban Area Metropolitan Planning Organization, duly held on this, the .

Chairman, Transportation Advisory Committee

Subscribed and sworn to me this ___ day of _____ 2014.

Notary Public

My Commission Expires _____.



Jacksonville Urban Area Metropolitan Planning Organization



www.jumpo-nc.org

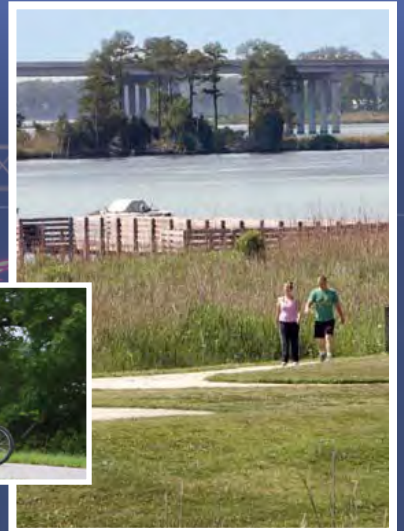
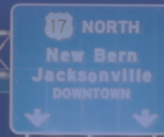
Jacksonville MPO

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Lead Planning Agency
City of Jacksonville, North Carolina