

**JACKSONVILLE METROPOLITAN PLANNING ORGANIZATION
TECHNICAL COORDINATING COMMITTEE
REGULAR MEETING AGENDA
September 10, 2015 10:30 a.m.**

JOHNSON BOULEVARD CONFERENCE ROOM

Present: Mr. Ben Warren, Mr. Reginald Goodson, Mr. Wally Hansen, Ms. Carol Long, Ms. Sheila Pierce Knight, Ms. Nazia Sarder, Mr. Patrick Riddle (for Ms. Karen Collette), Mr. Ron Massey

Absent: Mr. David Cotton

Others Present: Ms. Debbie Jefferson, Mr. Anthony Prinz., Ms. Peggy Holland, Mr. Roy Bredahl, Ms. Stephanie Kutz, Mr. Tim Akers, Lt. Sean Magill, Mr. Patrick Flanagan, Mr. Robert Vause, Mr. Bill Marley

I. [Call to Order](#)

Mr. Ben Warren called the TCC meeting to order at 10:34 am, Thursday, September 10, 2015 in the Johnson Boulevard Conference Room at City Hall.

II. [Welcome and Introductions](#)

Mr. Warren welcomed everyone to the meeting.

III. [Public Comment](#)

Mr. Warren asked if there were any public comments.

No public comments were made.

Action Items

IV. [July 9, 2015 Meeting Minutes](#)

Mr. Warren asked for a motion to approve the July 9, 2015 Meeting Minutes.

Mr. Wally Hansen moved to approve the July 9, 2015 Meeting Minutes. Ms. Shelia P. Knight seconded the motion.

The motion to approve the July 9, 2015 Meeting Minutes was unanimously approved by the Committee Members present.

Discussion Items

V. [Prioritization 4.0](#)

Mr. Anthony Prinz introduced the Prioritization 4.0 process. He acknowledged that changes have been made with each new process and that the TCC approved a work program for the new process at the July 9, 2015 meeting. Since the approval and the TAC adoption, we have been putting the work program in to motion. He noted that a 30 day call for projects was released on August 30, 2015. Additionally, he stated that the P4.0 subcommittee has met and mulled over modifications to a few of the projects and will be meeting to go over new projects. He mentioned that even though the modified projects have been submitted to NCDOT, additional modifications are not out of the question.

Mr. Prinz discussed the modifications made to the carry-over projects from the P3.0 process. He noted the next steps in the process. He stated that after the meeting, the subcommittee would meet to discuss new project submissions. The goal is to have the TCC endorse the list of new projects. The last day to submit new project submissions is October 31. In April the subcommittee will reengage for the P4.0 process after having been dormant for a few months.

He continued on to discuss the projects that have already been populated and are sitting in the "holding tank." He discussed several of the new projects. These projects include: realigning NC 111 at OAJ, widen Carolina Forest Blvd., and NC 24 at NC 172 improvements, among others.

Finally, he let the committee know that their feedback is needed, from them and their constituents.

VI. [2016 Calendar](#)

Mr. Prinz notes that typically this is looked at later in the year but since a potential conflict has already been identified it is best to go ahead and have the discussion now to avoid special called meetings. Typically the TCC meets in January; Mr. Prinz proposed to defer the meeting in January to February, which would align the TAC schedule to critical dates in regards to the P4.0 process.

VII. [Downtown Circulation and Parking Study](#)

Mr. Prinz began by stating that the annual work program always identifies one major planning initiative, both in financing and in operations. This year that initiative is the Downtown Circulation and Parking Study. This need has been expressed several times and is a recommendation from the Downtown Planning Committee that was convened a couple of years ago. He stated the goals of the study as being pretty straight forward and includes identifying multimodal transportation needs, the demand for parking downtown today as well as in the future, and streetscaping possibilities. He also noted that there have been two downtown plans and this would build on the last, most current downtown plan.

He continued to discuss the area that is being defined in the study. He noted there is a budget of \$70k in the UPWP and that Davenport has been selected to complete the study. He discussed the timeline of project, mentioning a contract should be completed later this month or early

next month, kickoff is proposed to be in October and completion is set to be in June or July of 2016. Lastly, he asked the committee who they feel should compose a committee for this project.

VIII. [Prospectus](#)

Ms. Peggy Holland introduced the Prospectus, which is available on the JUMPO website. She stated that it is primarily a reference document for staff. It provides documentation and procedures to minimize UPWP documentation. JUMPO's current Prospectus is 13 years old and was originally approved September 10, 2001. She mentioned that since it's been approved there have been numerous changes to both the state and federal requirements. NCAMPO, NCDOT and FHWA approved a new draft for MPO's in 2014 and currently Ms. Holland noted that she is working on modifying the draft to meet the needs of Jacksonville.

Reports/Comments

IX. [Report from MPO Administrator](#)

Mr. Anthony Prinz began the MPO report by noting that he has heard "through the grapevine" that reauthorization is going to happen. Mr. Bill Marley noted that the latest he has heard is that the acronym proposed is "DRIVE" and that it is proposed to be a 6 year bill. He also noted that funding has only been found for 3 years and is not coming from an additional gas tax. Mr. Marley also noted that currently we are on a 34th continuous resolution which is set to expire on September 30, 2015.

Mr. Prinz also mentioned the pedestrian and bicycle initiative Watch for Me, NC. Ms. Peggy Holland mentioned there is a conference call coming up in the next few weeks regarding the program. She also noted that banners and posters have been going up around town, that there is an ad on Pandora radio, and that next month there is going to be a balloon advertisement set up as well. Lt. Sean Magill mentioned there are enforcement sandwich boards on Henderson Dr. in front of Jacksonville High School. He also mentioned that WFM is being tied into International Walk to School Day this year. Ms. Holland followed-up that comment by noting there will be two schools involved with Walk to School Day; they are Jacksonville Commons Elementary School and Carolina Forest Elementary School.

Lastly, Mr. Prinz mentioned the upcoming Ridge Road Alignment public meeting which will be held at the County Government building. He noted that there will be two meetings that day.

X. [Report from NCDOT Division 3](#)

Mr. Patrick Riddle gave his report, noting just two resurfacing locations in Onslow County.

XI. [Report from NCDOT Transportation Planning Branch](#)

Ms. Nazia Sarder gave her report, noting that the LRTP and Model have been completed and that she will be getting together with Ms. Holland and Mr. Flannigan to discuss the Onslow County CTP, a steering committee for the project and a potential schedule.

XII. [Report from FHWA Field Officer](#)

Mr. Bill Marley gave his report, noting again the new DRIVE initiative and moving along the TIP amendment which will be presented to the TAC on October 8, 2015.

XII. [Questions, Closings Comments](#)

Mr. Ben Warren asked the committee for additional questions or comments.

Mr. Wally Hansen noted that the City has a resurfacing project on Huff Dr. from Western Blvd to Office Park Dr. That section of Huff Dr. will be closed from Friday evening 7 p.m. to 5 a.m. and additional work, if needed, will occur Saturday evening from 7 p.m. to 5 a.m.

Mr. Warren asked for a motion to adjourn the meeting.

Mr. Reginald Goodson moved to adjourn the meeting. Mr. Hansen seconded the motion.

The meeting was adjourned at 12:10 p.m.