

**JACKSONVILLE METROPOLITAN PLANNING ORGANIZATION
TECHNICAL COORDINATING COMMITTEE
REGULAR MEETING MINUTES
March 13, 2014 10:30 a.m.**

**CONFERENCE ROOM A & B
JACKSONVILLE CITY HALL**

Present: Mr. Reginald Goodson, Mr. Ron Massey, Mr. Wally Hansen, Ms. Carol Long, Mr. Ben Warren, and Mr. Patrick Riddle

Absent: Mr. Saeed Mohamed, Ms. Sheila Pierce and Mr. David Cotton

Others Present: Lt. Sean Magill, Ms. Debbie Jefferson, Mr. Anthony Prinz., Ms. Peggy Holland, Mr. Roy Bredahl, Ms. Stephanie Cato, and Mr. Miles Bowman

I. [Call to Order](#)

Mr. Reginald Goodson called the TCC meeting to order at 10:33 am, Thursday, March 13, 2014 in Conference Room A & B of Jacksonville City Hall.

II. [Welcome and Introductions](#)

Mr. Goodson welcomed everyone.

III. [Public Comment](#)

Mr. Goodson asked if there were any public comments. No public comments were made.

IV. [December 12, 2013 Meeting Minutes](#)

Mr. Goodson asked for a motion to approve the December 12, 2013 Meeting Minutes.

Mr. Patrick Riddle moved to approve the December 12, 2013 Meeting Minutes. Mr. Wally Hansen seconded the motion.

The motion to approve the December 12, 2013 Meeting Minutes was unanimously approved by the Committee Members present.

V. [Draft FY 15 UPWP](#)

Mr. Anthony Prinz stated this is a yearly routine where we are required to adopt a Unified Planning Work Program (UPWP) along with a Self-Certification document. The first is our

operating budget from year to year, and since our operations have stabilized from when we transitioned from the Louis Berger contract, the expenses have become consistent as well.

Mr. Prinz went over the work budget for FY 15 pointing out it is less than what we proposed in FY 14. This is because we are refining our costs going from contract services to in-house staff, and as a result our total operating costs are going down. The base budget has been reduced which has a reduction in the City and the County match. This is the second consecutive year of reduction.

Mr. Prinz went over a summary of the Jacksonville MPO anticipated revenues for the FY 14-15 work program. Mr. Prinz went over the percentage we receive from each organization. Mr. Prinz directed the committee to the spreadsheet for expenditures.

The intent of the work program is to wrap up all the projects we have going; the NC 53 Corridor Study, the Sneads Ferry Community Plan and the Long Range Transportation Plan that are currently underway. We have to have the Long Range Transportation Plan completed by April 2015.

Mr. Prinz discussed the Five Year Planning Calendar. The key projects for 2014-2015 are the LRTP Update and the MTIP and the STIP.

There were discussions among the committee members on other projects.

Ms. Carol Long moved to recommend the approval of the Draft FY 15 UPWP to the TAC. Mr. Ben Warren seconded the motion.

The motion to recommend the approval of the Draft FY 15 UPWP to the TAC was unanimously approved by the Committee Members present.

VI. [FY 15 Self-Certification](#)

Mr. Prinz stated this is a routine item we do yearly. Self-Certification is telling FTA and FHWA that we are conducting MPO business according to their regulations.

Mr. Ben Warren moved to recommend the approval of the FY 15 Self-Certification to the TAC. Mr. Patrick Riddle seconded the motion.

The motion to recommend the approval the FY 15 Self-Certification to the TAC was unanimously approved by the Committee Members present.

VII. [P3.0 Update](#)

Mr. Prinz discussed the P3.0 update also stating we are on schedule with the P3.0. Mr. Prinz discussed the deadlines and the overall obligations. U4007 C & D are still on the list. The committee and Mr. Prinz continued to discuss the updates of P3.0.

Mr. Prinz stated the next step will be assigning the local points which will happen in the May-July time frame. To kick this off we will be having an online survey. We will send it to the

TCC/TAC members along with the general public. We will advertise it, get as much feedback as we can and this will be the key to our community assessment score.

VIII. [Travel Demand Model Update](#)

Mr. Saeed Mohamed was not present to give his presentation.

IX. [Long Range Transportation Plan](#)

Ms. Peggy Holland stated the kick off has begun and she unveiled the new logo for the Long Range Transportation Plan (LRTP). Ms. Holland discussed the tentative dates for the project schedule of the LRTP.

Kimley-Horn has been contracted for completion of LRTP. Ms. Holland discussed the steering committee, upcoming meetings, a separate website, and news letters.

X. [NC 53 Corridor Study](#)

Ms. Holland stated we have received the final draft report and it's under review. The final should arrive in a few weeks.

XI. [Sneads Ferry Community Plan](#)

Ms. Holland stated Kimley-Horn is the consultant. Onslow County has put together a Blue Ribbon Panel and their first meeting will be March 19th. This should be completed late fall. Ms. Holland informed the committee that information about the plan can be accessed through the JUMPO website.

XII. [Report from MPO Administrator](#)

Mr. Prinz stated on March 24th there are two projects that will impact traffic flow. The first one will be the resurfacing of Hargett Street and it will include a complete closure between Johnson & New River Drive for about one week. The next section will be between New River Drive and Bell Fork Road for about three weeks, which will be a total of one month. Once this is done, the traffic pattern will change. The other project is Henderson Drive utility work.

Some adjustments have been made to the Western Boulevard and US 17 signal timing. We now have a Signal Engineer on staff. There will be a partial opening of the new base gate in July.

Mr. Prinz stated the next meeting may include a field trip to view the new signal system.

Mr. Prinz briefed the NCAMPO conference in Wilmington is coming up in May and once a full agenda is available, he will send it out.

XIII. [Report from NCDOT Division 3](#)

Mr. Patrick Riddle stated nothing has been changed. Mr. Riddle stated the Rhodestown Road Bridge will reopen in May.

XIV. [Report from NCDOT Transportation Planning Branch](#)

Mr. Saeed Mohamed was not present to present his report.

XV. [Report from FHWA Field Officer](#)

Mr. Bill Marley was not present to present his report.

XVI. [Questions, Closing Comments](#)

Mr. Prinz introduced Mr. Roy Bredahl who is the new Transit Specialist.

Mr. Goodson asked for a motion to adjourn the Technical Coordinating Committee meeting.

Mr. Patrick Riddle moved to adjourn the TCC Regular Meeting. Mr. Ron Massey seconded the motion.

The motion to adjourn the TCC Regular Meeting was unanimously approved by the Committee Members present.

Mr. Goodson adjourned the TCC meeting at 11:37 am.