

**JACKSONVILLE METROPOLITAN PLANNING ORGANIZATION
TECHNICAL COORDINATING COMMITTEE
REGULAR MEETING AGENDA
November 12, 2015 10:30 a.m.**

JOHNSON BOULEVARD CONFERENCE ROOM

Present: Mr. Ben Warren, Mr. Reginald Goodson, Ms. Carol Long, Ms. Nazia Sarder, Mr. Patrick Riddle (for Ms. Karen Collette), Mr. Ron Massey

Absent: Mr. Wally Hansen, Ms. Sheila Pierce Knight

Others Present: Ms. Peggy Holland, Mr. Roy Bredahl, Ms. Stephanie Kutz, Mr. Tim Akers, Mr. Patrick Flanagan, Mr. Chris White, Mr. Ron Lucas

I. [Call to Order](#)

Mr. Ben Warren called the TCC meeting to order at 10:36 am, Thursday, November 12, 2015 in the Johnson Boulevard Conference Room at City Hall.

II. [Welcome and Introductions](#)

Mr. Warren welcomed everyone to the meeting, including the new FHWA representative, Mr. Ron Lucas.

III. [Public Comment](#)

Mr. Warren asked if there were any public comments.

No public comments were made.

Action Items

IV. [September 10, 2015 Meeting Minutes](#)

Mr. Warren asked for a motion to approve the September 10, 2015 Meeting Minutes.

Mr. Patrick Riddle moved to approve the September 10, 2015 Meeting Minutes. Mr. Reggie Goodson seconded the motion.

The motion to approve the September 10, 2015 Meeting Minutes was unanimously approved by the Committee Members present.

V. [Draft Prospectus](#)

Ms. Peggy Holland introduced the updated Prospectus noting that the document hadn't been updated since 2001. She stated the reason for the updated document is to remain aligned with both federal and state requirements. For the most part, the Prospectus lays out who is responsible for what and is the roadmap to the MPO's UPWP. Ms. Holland noted that the recommended action is to suggest adoption to the TAC. She asked for comments or questions.

Mr. Tim McCrurry made a comment on the chart included in the Prospectus asking what amount of participation is required for the TCC meetings. Ms. Holland addressed the question, noting that members from MCIEAST are not voting members of the TCC and are therefore not required to attend all meetings, but their input and participation is welcomed and appreciated.

Mr. Reggie Goodson followed by asking a question regarding TIA involvement in the Prospectus. Ms. Holland responded that TIA is more of a City responsibility than MPO responsibility.

Mr. Warren asked for a motion to recommend approval to the TAC. Ms. Carol Long moved to approve the action and Ms. Nazia Sarder seconded the motion.

The motion to recommend approval of the Prospectus to the TAC was unanimously approved by the Committee members present.

VI. [Draft UPWP](#)

Ms. Holland stated that the draft was originally due December 31 and has been pushed back and is now due January 31. However, because of the calendar adjustments, the MPO is still submitting in December and will have a final to present at the February meeting. She stated that the UPWP was without a subcommittee and we need input on FY 2019 in the Five Year Planning Calendar. She noted that in FY 2017 the Collector Street Plan will be updated in-house and a consultant will be hired to update the Bicycle and Pedestrian Plan, which will potentially continue on into FY 2018.

She continued onto FY 2019 asking if there were any desires of the Committee regarding small area studies or corridor studies. She noted that in FY 2019 Jacksonville will be hosting the NCAMPO Conference which will require a lot of staff time.

The Committee agreed to use a place holder consisting of a small area study or corridor study for FY 2019. Additionally, she noted that there was an increase in the amount of funding from FY 2016 to FY 2017.

Ms. Holland stated the recommended action for the Draft UPWP is to recommend approval to the TAC.

Mr. Warren asks for a motion to recommend approval to the TAC. Ms. Nazia Sarder moved to approve the action and Mr. Patrick Riddle seconded the motion.

The motion to recommend approval of the Draft UPWP to the TAC was unanimously approved by the Committee members present.

Discussion Items

VII. [Prioritization 4.0](#)

Ms. Holland stated that she is in the process of submitting projects into the P4 system and that there have been some issues with the system, which are in the process of being fixed. She also noted that the system is giving back some high dollar amounts for projects, which Mr. Riddle mentioned is a good thing.

Ms. Holland then went into what the next steps are for the process. She mentioned the next thing on the list is creating a Local Input Methodology, noting whether or not to simply tweak the old methodology or completely rewrite it. Additionally, she noted that the Statewide Project List is supposed to be released a few days before the first of April and there will be a 60 day public comment period for the assignment of local input points to Regional projects. Once the Regional Project List is released there will be a second public comment period for the assignment of local input points to Division projects.

Ms. Holland also noted that there has been some additional funding awarded, potentially, to 4 projects. Two of those will not need to be reprioritized and two will. The two that will not need to be reprioritized include the project at Western and Gum Branch and the Commerce Drive Extension project. The two that will fall in the last 5 years and will be reprioritized include the Multimodal Center and the Henderson widening and extension project.

Lastly, Mr. Tim Akers discussed an issue with the Wilson Gate. He noted that there have been several crashes involving the concrete median on NC 24 headed towards Bell Fork Rd and asked about potentially putting up tube delineators to help drivers avoid the median. Mr. Riddle noted that he will need to speak with Katie or Jessi of NCDOT.

VIII. [Onslow CTP](#)

Ms. Nazia Sarder introduced the Onslow County CTP. She gave an overview of what the CTP is as well as the process that goes into creating a CTP. She noted that it is a long range plan that is not fiscally constrained. She presented examples of CTP maps, some of those included were bike maps, pedestrian maps and public transportation maps. Additionally, she noted that the CTP is updated every 5 years. The newest update will have a base year of 2015 and will include the LRTP. Finally, she gave a brief update up where the Onslow County CTP update currently stands and noted it should be adopted in March of 2017.

Reports/Comments

IX. [Report from MPO Administrator](#)

Ms. Holland went over the 2016 meeting calendar noting the changes in months from the normal schedule to align with important milestones this year.

X. [Report from NCDOT Division 3](#)

Mr. Patrick Riddle gave his report, noting a few projects on his list. Specifically, the bridge replacement in Surf City and the culvert project at NC 24 and Western Blvd. He also mentioned two upcoming public meetings, one on November 19 and one of December 3.

XI. [Report from NCDOT Transportation Planning Branch](#)

Ms. Nazia Sarder noted that within TPB there have been some positions cut but that they have been reworked into NCDOT.

XII. [Report from FHWA Field Officer](#)

Mr. Ron Lucas noted there has been some reorganization in the FHWA. He also mentioned that he is still involved with project development and with streamlining the Merger Process.

XII. [Questions, Closings Comments](#)

Mr. Warren asks for additional questions and comments. Mr. McCrurry asked a question regarding the Douglas Rd. project, which Mr. Riddle noted that he would check on the project standing. Mr. Akers also asked a question regarding potential bus stops in Northwoods. Mr. Roy Bredahl responded, noting that the buses are too large to navigate those streets.

Mr. Warren asked the committee for additional questions or comments.

Mr. Warren asked for a motion to adjourn the meeting.

Ms. Carol Long moved to adjourn the meeting. Mr. Patrick Riddle seconded the motion.

The meeting was adjourned at 11:38 a.m.