

**JACKSONVILLE METROPOLITAN PLANNING ORGANIZATION
TECHNICAL COORDINATING COMMITTEE
REGULAR MEETING AGENDA
January 8, 2015 10:30 a.m.**

2nd FLOOR COMMUNITY TRAINING ROOM, CENTER FOR PUBLIC SAFETY

Present: Mr. Reginald Goodson, Mr. Ron Massey, Mr. Wally Hansen, Mr. Ben Warren, Ms. Nazia Sarder, and Mr. Patrick Riddle

Absent: Ms. Carol Long, Ms. Sheila Pierce and Mr. David Cotton

Others Ms. Debbie Jefferson, Mr. Anthony Prinz., Ms. Peggy Holland, Mr. Roy Bredahl, Ms.
Present: Stephanie Kutz, Chief Michael Yaniero, Mr. Tim McCurry, Mr. Jeff Sieben, Mr. Patrick Flanagan, Mr. Lee Cowhig, and Mr. Chris White

I. [Call to Order](#)

Mr. Reginald Goodson called the TCC meeting to order at 10:36 am, Thursday, January 8, 2015 in the Center for Public Safety building, 2nd Floor Community Training Room.

II. [Welcome and Introductions](#)

Mr. Goodson welcomed everyone.

III. [Public Comment](#)

Mr. Goodson asked if there were any public comments. No public comments were made.

IV. [December 12, 2013 Meeting Minutes](#)

Mr. Goodson asked for a motion to approve the March 13, 2014 Meeting Minutes.

Mr. Wally Hansen moved to approve the March 13, 2014 Meeting Minutes. Mr. Ben Warren seconded the motion.

The motion to approve the March 13, 2014 Meeting Minutes was unanimously approved by the Committee Members present.

V. [Election of Officers](#)

Mr. Anthony Prinz went over the stipulations of the by-laws for the election of officers.

Mr. Reginald Goodson stated he has been Chairman for several years and assumed the Bylaws stated a City representative had to be Chairman, but after discovering it didn't; he made a motion that Mr. Ben Warren be Chairman of the Technical Coordinating Committee.

The motion was seconded by Mr. Wally Hansen and unanimously approved by the Committee Members present.

Mr. Wally Hansen made a motion that Mr. Reginald Goodson be Vice-Chairman of the Technical Coordinating Committee.

The motion was seconded and unanimously approved by the Committee Members present.

Mr. Ben Warren, the newly appointed Chairman of the TCC took over the meeting from this point.

VI. [Amendment to TCC Bylaws](#)

Mr. Prinz discussed the recommended actions needed for the amendment of the Bylaws. It was recommended by staff for the inclusion of the City Traffic Signal System Engineer as a non-voting member.

It was also recommended by staff to reflect the adopted bimonthly meeting schedule.

Mr. Reginald Goodson made a motion to add the Traffic Signal System Engineer to the TCC Bylaws and change the meetings from quarterly to bi-monthly. Mr. Wally Hansen seconded the motion.

The motion to add the Traffic Signal System Engineer to the TCC Bylaws and change the meetings from quarterly to bi-monthly was unanimously approved by the Committee Members present.

VII. [Draft FY 2016 UPWP](#)

Mr. Prinz discussed the Draft FY 2016 UPWP. Stating each year the Jacksonville MPO produces a Unified Planning Work Program (UPWP) to outline expenditures necessary to carry out planning activities by the MPO and its member agencies during the upcoming fiscal year.

The NCDOT Transportation Planning Branch requires the UPWP be adopted and submitted by March 27th for the coming fiscal year. Mr. Prinz discussed the new budget for FY 16, stating it's slightly less than FY 15. The revenues have not changed and the expenditures have decreased. Mr. Prinz also stated in the coming year we will be working on the projects that are included on the Draft STIP. We will also begin the P4.0 prioritization process.

Some special studies we would like to take on are the Downtown Circulation Study and Multimodal Route Planning.

Mr. Goodson informed the Committee that the Planning staff has done some parking studies for downtown.

Mr. Ron Massey moved to approve the Draft FY 2016 UPWP. Ms. Nazia Sarder seconded the motion.

The motion to approve the Draft FY 16 UPWP was unanimously approved by the Committee Members present.

VIII. [NC 53 Corridor Study](#)

Ms. Peggy Holland stated the NC 53 Corridor Study is complete.

Recommendations:

- Landscape medians
- Enhance lighting
- Shared-use path on east/sidewalk on west

Ms. Holland stated that there will be a public meeting in February that will review the LRTP and the Draft STIP. The NC 53 scored very well in the SPOT process and has been funded in the TIP.

Mr. Goodson asked are there any maps of where the medians will be going. Ms. Holland stated there is a map of potential recommended medians. Mr. Goodson asked if the business owners have seen the map and Ms. Holland stated it's available on the web, and some have seen it.

Mr. Prinz replied that the stakeholder group consisted of some prominent business owners. Mr. Prinz asked the Committee to take a look at the Study and if any concerns should arise, please bring them to the February public meeting.

IX. [Sneads Ferry Community Plan](#)

Ms. Peggy Holland stated Sneads Ferry Community Plan is almost complete. The Draft Plan has been reviewed by Staff. Once the Blue Ribbon Panel reviews the draft and any changes have been made it will be released to the public review.

X. [Long Range Transportation Plan](#)

Ms. Holland stated the consultants are putting the chapters together for review. An Open House is planned for the Draft LRTP in February.

There will also be a 45 day public review period for the LRTP. Our goal is to have the Final LRTP at the March meeting and hopefully have the adoption by the TAC of the Final LRTP in April.

Mr. Prinz stated we are being conservative in our approach to deliver the contract. This is going to be the best LRTP.

Ms. Holland reminded the Committee the LRTP is good for five years.

XI. [Report from MPO Administrator](#)

Mr. Prinz talked about FY 15 “Cromnibus” Bill Summary Transportation Appropriations. These categories include funds for transportation, highways, air, rail transit, safety and maritime.

Mr. Prinz spoke on the ITS Optimization; informing the Committee about the new Traffic Signal Operation in the city. We have been able to optimize traffic over the past several months.

Mr. Prinz talked about the traffic patters that have been improved and the improvements that are to come in the near future.

XII. [Report from NCDOT Division 3](#)

Mr. Patrick Riddle gave his report on completions and updates.

The committee had a discussion about the base gate.

XIII. [Report from NCDOT Transportation Planning Branch](#)

Ms. Nazia Sarder first introduced Mr. Lee Cowhig who is a Transportation Engineering Associate with NCDOT.

Ms. Sarder gave her report:

Currently there is a Jacksonville Model that is being developed; (includes the whole county). Base Year Model Calibration has been completed for Jacksonville MPO, Future Year network roads have been coded into the model.

The Future Year network roads have been sent to Kimley Horn to review and establish their final road network for the LRTP. Once the final LRTP road network has been established and returned to DOT, we will then run Future Year Application and complete the model.

After the model has been completed, the Onslow County CTP will start. Tentatively we are expecting to close out the model at the end of February, and start the Onslow County CTP by March or April.

XIV. [Report from FHWA Field Officer](#)

Mr. Bill Marley was not present on the conference phone due to missed communication.

XV. [Questions, Closing Comments](#)

Mr. Prinz offered a tour of the new Traffic Signal Facilities if they were interested.

Mr. Warren asked for a motion to adjourn the regular TCC Meeting.

Mr. Wally Hansen moved to adjourn the TCC Regular Meeting. Mr. Reginald Goodson seconded the motion.

The motion to adjourn the TCC Regular Meeting was unanimously approved by the Committee Members present.

Mr. Warren adjourned the TCC meeting at 11:33 am.